

**REQUEST FOR CITY OF CORPUS CHRISTI RESOLUTIONS
2020 9% Competitive Low-Income Housing Tax Credits**

This sheet provides a guide for developers requesting resolutions required by the Texas Department of Housing and Community Affairs for 9% Low Income Housing Tax Credit applications for the 2020 Tax Credit Cycle. This form and all attachments will be due no later than close of business on **Friday, December 6, 2019**. All resolutions being requested are subject to approval by the Corpus Christi City Council. It is anticipated that resolutions will be on the Corpus Christi City Council Agenda in January/February 2020.

1. **Resolution.** The City of Corpus Christi will consider providing the applicant with a Resolution of Support.
 - a. **Open to all areas in Corpus Christi unless further notified.**
2. **Assistance of Development Funding by Local Political Subdivision.** Please indicate which type of funding assistance is being requested for the development. Letters that comply with the requirements of the QAP will be provided to applicants. No HOME funding letters of funding commitment will be provided until August 2020.
 HOME Funds
 No Funding

For the request to be considered, please attach the following information:

- 1) Name and address of the Proposed Development
- 2) City Council District Number (ex: Council District 3)
- 3) Meeting/Discussion with Council Member of proposed project location and Council Member support.
- 4) Census Tract Number
- 5) Indicate the type of Development (New Construction, Rehabilitation, Acquisition/Rehabilitation)
- 6) Number of Units proposed by type (i.e. Single Room Occupancy, 1BR, 2BR, 3BR, etc.)
- 7) Approximate Size of Units in square feet.
- 8) Number and percentage of units by Median Family Income level.
- 9) Estimated Rents by unit size/type.
- 10) Number and percentage of units dedicated for underserved populations, if any. Underserved populations include: chronically homeless; disabled persons; elderly; veterans; and children aging out of foster care.
- 11) A map (8 ½" x 11") indicating the property location and the distance a resident would actually have to walk on a paved surface to get to the **nearest public transit stop, parks, public schools, and full-scale grocery stores.**
- 12) A **flood plain map** generated with the property parcel identified and the legend displayed showing the various types of FEMA Flood Plain zones, if any.
- 13) Provide a table of proposed Sources and Uses for the project. It should contain all proposed funding sources, including the amount of tax credits to be requested from TDHCA.
- 14) Describe Resident Services that may be provided on-site to tenants.
- 15) Provide information about planned on-site amenities (e.g. recreation facilities, computer lab, Wi-Fi). Confirmation of Mandatory Amenities (full perimeter fencing, computer learning center-2 per 20 units, furnished community room, community laundry room, children's playscape area, and identify current zoning) is required.
- 16) Provide information about the Developer's Experience and Development Background.

Requests should be submitted to Housing and Community Development, 1201 Leopard St., 2nd Floor, Corpus Christi, TX 78401 to the attention of Rudy Bentancourt. For more information, contact Rudy Bentancourt at 361-826-3021 or by e-mail at rudyb@cctexas.com. E-mailed submissions are acceptable in PDF format. Failure to submit a resolution request by designated deadline will be disqualified to receive a Resolution of Support.

Deadline to Submit: 5:00 pm, Friday, December 6, 2020.

I certify that, to the best of my knowledge, the attached information provided is true and correct.

Authorized Representative _____ Date _____