



CITY AUDITOR

CITY OF CORPUS CHRISTI, TEXAS



PUBLIC SECTOR EXECUTIVE RECRUITMENT



THE COMMUNITY

The City of Corpus Christi is a beautiful coastal city in the South Texas region, 130 miles southeast of San Antonio. Known as the “Sparkling City by the Sea,” Corpus Christi is the Nueces County Seat, and one of the largest seaports in the United States. Corpus Christi has grown into a regional hub for marketing, processing, packaging, and distribution of agricultural commodities. Additionally, the City’s economy is diverse with a blend of various business and industries, including petrochemical, tourism, health care, retail, education, shipping, agriculture, and the military. Today, the City of Corpus Christi is the eighth largest city in Texas and the 61st largest city in the US, with a population of 327,144 based on the City’s 2021 estimate.

Area attractions include the Padre Island National Seashore, Texas State Aquarium, and the USS Lexington, a retired WWII aircraft carrier, the American Bank Center, and an entertainment complex that offers an auditorium, convention center, and arena. Additionally, Corpus Christi serves as the home of Texas A&M University Islander Basketball, IceRays Hockey and AF2 Sharks football. Corpus Christi is also home to the Corpus Christi Hooks, a minor league baseball team of the Texas League, the Double-A affiliate of the Houston Astros baseball team.

Citizens have access to a wide variety of arts and culture facilities and world class museums. Several independent school districts serve students in the area. Texas A&M University - Corpus Christi and Del Mar Community College serves the higher education needs of the community. As an All-America City, Corpus Christi residents are proud of this prestigious designation as it recognizes the many ways in which community members, government, businesses and non-profit organizations have worked together to build what is arguably one of the best Cities in the nation. For more information about the City and the region, visit the City’s website at <http://www.cctexas.com/>.

CITY GOVERNMENT

Corpus Christi has a home-rule, Council-Manager form of government. The City Council consists of the Mayor and eight council members. Citizens elect a Mayor and three council members on an at-large basis. Similarly, citizens elect five council members from single-member districts. All council members serve concurrent two-year terms, with a four-year continuous term limit.

The City of Corpus Christi delivers a wide variety of high-quality services to its residents including police, fire, emergency medical services, health, parks, recreation, a natural history museum, libraries, airport, marina, water, wastewater, and gas utilities. The City has a \$1.1 Billion Budget and the support of more than 2,922 Full-Time and 22 Part-Time employees, and 3 Assistant City Managers.

THE CITY AUDITOR

Under the direction of the City Council, per [City Code of Ordinances](#), the City Auditor will establish work and audit priorities, monitor work progress, develop departmental operation budget, approve purchases and expenditures, and hire, lead, and supervise staff.

Additional responsibilities include:

- Formulate and establish strategic and tactical goals for internal audits.
- Conduct such studies and reports as the City Council shall request or approve as to the efficiency, economy, and effectiveness of programs, projects, or departments and report such data to the City Council, Council Audit Committee, and the City Manager.
- Plan, conduct, and supervise financial, compliance, and performance audits in accordance with audit standards.
- Review and evaluate service delivery methods and systems including administrative and control systems and internal relationships.
- Identify opportunities for improvement and recommend such improvements be implemented to systems and standard operating procedures.
- Direct major audit processes including preparing statement of purpose, delineating authority, and responsibilities, preparing and executing the audit plan, and assisting external auditors when required.
- Identify the scope of each audit conducted, including the department, organization, services, program, function, policy, and each potential audit objective to be addressed.
- Appraise and verify the accounting accuracy of financial records, statements, and reports and determine that generally accepted accounting procedures and principles are followed.
- Evaluate the adequacy of the City's accounting systems and controls.
- Investigate any suspected acts of fraud or other similar irregularity and notify the City Manager and City Attorney.
- Consult with and obtain advice from the City Attorney, report suspected violations, and notify the appropriate chief prosecuting authority when violations are criminal.
- Provide support to the Audit Committee and maintain open communication with the Chairman and committee members.
- Maintain professional and technical knowledge and skills by keeping required license/certification current.



DESIRED QUALIFICATIONS

The ideal candidate will be an experienced and technically proficient professional who has a demonstrated track record of leading and completing complex, high level audits in an organization of the size and complexity of the City of Corpus Christi or larger. The City Auditor must be self-directed, well organized and demonstrate good time management tools and techniques.

The selected candidate will exhibit exceptional analytical and critical thinking skills and have a history of making sound recommendations and exercising good judgment. They will be a creative problem solver who can identify and designing different solutions and strategies that add value. The individual selected should be familiar with identifying potential audit risk and ensuring audit procedures support objectives surrounding that risk. While governmental experience is preferred, the City Auditor must have an ability to quickly grasp accounting and audit principles as they apply to the public sector.

In addition to outstanding verbal communication and presentation skills, the ideal candidate will be a strong writer and possess the ability to convey complex information in concise and understandable terms. A history of developing and maintaining positive and productive relationships with fellow staff members, other departments, customers, and other professionals will be carefully considered. While cordial and professional always, the City Auditor must have the fortitude to tackle lengthy, complex, and politically sensitive assignments and defend, as needed, recommendations and findings related to the audits.

The City Auditor, while aware of political issues, will scrupulously avoid personal involvement in them and demonstrate the highest level of decorum and ethical behavior.



EDUCATION AND EXPERIENCE

Qualified candidates will possess a bachelor's degree from an accredited college or university in Accounting, Finance, or a closely related field, and a minimum of seven (7) years of related analytical business experience, including three (3) years in a supervisory or management role. A current Certified Public Accountant, Certified Internal Auditor, Certified Information System Auditor, or Certified Government Audit Professional is required. Candidates must possess a thorough knowledge of governmental accounting principles, Generally Accepted Government Auditing Standards (GAGAS). A valid driver's license is required. Successful out of state candidates must be able to obtain a valid Texas driver's license within 90 days of hire.

COMPENSATION AND BENEFITS

The anticipated salary range for this position is \$117,652 – \$159,177 depending upon qualifications and experience. Additionally, the City of Corpus Christi offers a comprehensive, market competitive benefits package that includes 88+ vacation hours per year, 40 hours personal leave per year, 96 hours of sick leave per year, voluntary 457b deferred compensation plan, ten (10) holidays, Flexible Spending Account or HSA options, City Employee Health & Wellness Clinic, City Employee Fitness Center, and Tuition Reimbursement Programs. Relocation assistance may be available.



APPLICATION AND SELECTION PROCESS

We invite qualified professionals to submit a cover letter and resume by visiting our website at:

<https://www.governmentjobs.com/careers/bakertilly>

Application review begins on Wednesday, May 11, 2022. Following the first review date, we will evaluate all applications against the posted qualifications, and may extend invitations to submit additional information, including references, and a formal interview to a select few. For more information, please email Edward.Williams@bakertilly.com or call 214-842-6478.

The City of Corpus Christi, Texas is an Equal Opportunity Employer.



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