



CITY OF CORPUS CHRISTI
DEVELOPMENT SERVICES DEPARTMENT
P.O. BOX 9277 | CORPUS CHRISTI TEXAS 78469-9277



TO: Development Services Customers

SUBJECT: **INFORMATION BULLETIN 09**
Bar to Restaurant Conversion during Executive Order GA-30

DATE: August 7, 2020

UPDATED: August 21, 2020, September 25, 2020

CREATED BY: Development Services Land Development Division

Purpose:

As a customer service initiative, the Development Services Department (DSD) created this bulletin to provide clarification for customers and to provide a quick guide of the permitting process requirements from a bar to a restaurant conversion.

Scope:

Per Governor Abbott's Executive Order (GA-30), effective September 17, 2020, restaurants may operate for dine-in service up to 75% of the total listed occupancy inside the restaurant; outdoor dining is not subject to an occupancy limit; and restaurant employees and contractors are not counted towards the occupancy limitation. This applies only to restaurants that have less than 51% of their gross sales from alcoholic beverages. Additionally, the State has ordered all Bars to be closed until further notice. TABC defines a Bar as being a business with 51% or over of their gross receipts from the sale of alcoholic beverages.

Bar owner's planning on reopening as Restaurant/Bars should contact Development Services at 361-826-3240 to explore possible options that would allow for resuming operations. Below is a quick guide of the permitting process below.

1. **Apply for the required City Permits: 361-826-3240 or PermitRequests@cctexas.com**
 - a. Over the Counter
 - Plumbing: \$112 Permit: (Grease Trap and Three-Compartment Sink)
 - Electrical: \$112 Permit: (New Outlets or Electrical work)
 - Mechanical: \$112 Permit: (New Vent Hood required if there is frying or grill top)

- b. Remodel (More extensive work that requires plan review)
 - Example would be two 8x4 panels of sheetrock being removed
 - Cost: Additional Fees will be required
 - Plan Review may take up to 10 Business Days
- 2. Receive Permits from Development Services**
- 3. Schedule and Pass All Required Building Inspections: 361-826-3828**
- 4. Schedule and Pass All Fire Department Inspections: 361-826-3930**
- 5. Food Establishment Health Permit: 361-826-7222 or 7223 or 7224**
 - a. Food handler's course, Food Manager's Permit, Annual Health Permit Fee (Pro-Rated)
 - Health Permit Includes an Occupancy Inspection
- 6. TABC Permit: 361-851-2531**
 - a. Sign an Affidavit to the fact that 51% or more of sales has been from food since April OR
 - b. Apply for a Food/ Beverage Certificate to convert to a Restaurant/Bar
 - https://www.tabc.state.tx.us/licensing/license_and_permit_description.asp

Should you have any questions on the process, please contact 361-826-3240 or send an email to permitrequests@cctexas.com.

Summary:

This Information Bulletin is for information purposes only.

Prepared by: Craig Garrison, Planning Technician
Reviewed by: Yvette Dodd-Wallace, Policy Administrator
Authorized by: Al Raymond, AIA, CBO, Director of Development Services

