

**City of Corpus Christi
Housing & Community
Development Department**



Annual Action Plan FY2020

Program Year: 10-1-2020 thru 9-30-2021



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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Program Year 2020 Annual Action Plan (Action Plan) represents the third year of the City's Plan for Fiscal Years 2018-2022 as ratified by the City Council and approved by HUD. The PY 2020-2021 Action Plan is the City of Corpus Christi's application to the U.S. Department of Housing and Urban Development (HUD) for entitlement grants and identifies the proposed programs and projects to be funded during the City's Fiscal Year (FY) 2020-2021. The three HUD entitlement grants that are covered in the Action Plan:

- Community Development Block Grant (CDBG): The primary objective of the CDBG program is the development of viable urban communities through the provision of improved living environments, expansion of economic opportunity, and suitable housing. Funds are intended to serve low and moderate-income residents and areas.
- HOME Investment Partnerships Program (HOME): The HOME program is dedicated to increasing the availability, quality, and access to affordable and decent housing for low-income households.
- Emergency Solutions Grant (ESG): The purpose of the ESG program is to assist individuals, and families regain both temporary and permanent housing after experiencing a housing crisis or homelessness

The three grant programs will receive \$2,758,645 in CDBG funds; \$1,141,628 in HOME funds and \$232,899 in ESG funds in FY 2020. An additional \$400,000 from CDBG Program Income and \$175,000 in HOME Program Income, in addition to prior year resources for CDBG of \$54,000. The total resources for the 3rd year of the Consolidated Plan is \$4,762,172.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

It is important to note that the Con Plan sets goals and strategies to be achieved over the FY 2018 – 2022 period and identifies a list of funding priorities. The following three goals represent high priority needs for the City of Corpus Christi and serve as the basis for FY 2020 programs and activities identified in the Action Plan. The Con Plan goals are listed below in no particular order:

Provide Decent Affordable Housing

- Assist homeless persons to obtain affordable housing
- Assist persons at-risk of becoming homeless
- Retain affordable housing stock
- Increase the availability of affordable housing in standard condition to low- and moderate-income families, particularly to economically disadvantaged persons (and without discrimination on the basis of race, creed, religion, color, age, sex, marital status, familial status, national origin, disability, gender identity or sexual orientation)
- Increase the supply of supportive housing which includes structural features and services to enable persons with special needs to live in dignity and independence
- Provide affordable housing that is accessible to job opportunities.

Creating Suitable Living Environments

- Improve the safety and livability of neighborhoods to increase access to quality public and private facilities and services.

Creating Economic Opportunities

- Job creation and retention for low-income persons
- Availability of mortgage financing for low-income persons at reasonable rates using nondiscriminatory lending practices
- Empowerment and self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing.

Outcomes show how programs and activities benefit low- and moderate- income areas of a community or the people served. The three outcomes that will illustrate the benefits of each activity funded by the CDBG program are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

All future activities funded in the next five years will support at least one objective and one outcome. The City's framework for realizing the objectives and outcomes include the following goals:

- Provide Decent, Affordable Housing

- Provide a Suitable Living Environment
- Increase Homeownership
- End Homelessness

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The most recent CAPER (FY 2018) provided a summary of the City's performance. Previous years have shown significant progress in the City's efforts to implement HUD entitlement programs. The City is in compliance with HUD regulations and continues to deliver housing and community development services in an efficient manner.

FY 2019 projects focus on owner-occupied housing rehabilitation, increasing affordable housing types through rental assistance; new rental unit production and rehabilitation of existing rental units; park improvements; blight removal and services for low-income persons with intellectual disabilities.

FY2019 projects will also have substantial amended projects added from the CARES Act related to COVID-19.

HCD administers four (4) internal department housing programs including: Homebuyer Closing Cost Assistance Program, Down Payment Assistance Program, Minor Home Repair Grant, and the Demolition/Replacement Loan Program. HCD continues to carry out the housing programs successfully.

Additionally, the City funds Code Enforcement activities through the CDBG program, as follows:

Clearance of Vacant Properties and Demolition

CDBG Funds have been used to support code enforcement and blight removal activities in low income areas and eligible areas in an effort to reduce slum/blight to stabilize neighborhoods, create a safe environment for residents, and preserve the City's affordable housing stock. These programs include all quality of life ordinance enforcement activities such as minimum housing codes; demolish unsafe, non-compliant structures, clean-up debris and weedy lots, and abandoned/junk vehicles. This initiative is part of the City's Strategic Plan, to improve the quality of life in its neighborhoods for the benefit of all residents.

HCD also provided funding to non-profit agencies focusing on youth and senior services and improvement to public facilities; homelessness prevention and rapid rehousing services for homeless individuals, families and veterans, chronically homeless and at-risk populations of becoming homeless.

Other Special Needs

During PY 2018, 2,495 benefitted with ADA Improvements through the Parks and Recreation Department Salinas Park Play for all Playground Phase I. For FY 2019, CDBG funding was also provided for Park's Meals on Wheels program which prepares approximately 233,009 meals for the Elderly Nutrition Program that includes meals served at 8 senior centers and the Summer Meal Program for children/youth.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A series of Public Hearings, Technical Assistance (TA) workshops, and neighborhood meetings for the City of Corpus Christi's FY2020 CAAP that includes the CDBG, ESG, and HOME Programs were conducted on February 4, 2020, February 7, 2020, February 13, 2020, and February 19, 2020. The purpose of the Public Hearing, TA workshops, and neighborhood meetings was to provide program information, receive comments concerning housing and community needs and answer questions regarding request for proposals and the process. All interested persons of low- and moderate-income residing in CDBG eligible areas were invited to attend. A first reading public hearing for the FY2020 CAAP will be held on July 21, 2020 with a final Public hearing being held on July 28, 2020 in front of the Mayor and City Council in order to receive public comment.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

This will be updated after public comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

This will be updated after public comment period.

7. Summary

The 2020-2021 Annual Action Plan includes those goals and priorities set forth by the 5-year 2018-2022 Consolidated Action Plan. Allocations of CDBG funds include projects for fair housing services, facility improvements, park improvements, demolition and clearance of vacant properties, minor home minor repairs, and home demolition/new construction, accessible ramp program as well as funding for additional shelter space for women and children. HOME funding will include funding for the demolition/replacement program; Down-Payment Assistance and Closing Cost Assistance programs for homebuyers; Tenant Based Rental Assistance (TBRA), multifamily rental assistance and new multifamily construction. Allocation of ESG funds are provided for homeless prevention; emergency shelter and operations; rapid rehousing; family reunification; and coordinated entry. The projects included in the Annual Action Plan were recommended for funding through the established citizen participation process.

Community outreach and participation facilitation was provided for input including stakeholder and citizen participation through several public and technical assistance meetings. This includes the publication notice of June 14, 2020 for review of draft plan and beginning of the 30-day comment period of June 15, 2020 through July 20, 2020. Additional comment days will be added to provide substantial review by the community. Community input is essential for community needs assessment and the development of program service delivery.

Community outreach also allows for partnership and matching contribution opportunities. Additionally, we assess prior funding programs and identify the needs for recruitment, expansion or retention of existing programs.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CORPUS CHRISTI	Housing and Community Development Department
HOME Administrator	CORPUS CHRISTI	Housing and Community Development Department
ESG Administrator	CORPUS CHRISTI	Housing and Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The lead entity responsible for the development of the Consolidated Plan is the City of Corpus Christi Housing and Community Development Department (HCD). HCD is the city department responsible for the management and oversight of the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) entitlement grant programs.

The development of the Consolidated Plan and Annual Action Plan was based on the previous Consolidated Plan and a number of other studies, plans and reports that have been prepared in recent years. Some of the primary documents included the FY2018-FY2022 Five-Year Consolidated Annual Action Plan and the 2018 Assessment of Fair Housing Report. To maximize citizen participation, staff conducted outreach through a series of public notices, hearings, and meetings. As part of these efforts, low- and moderate-income residents, as well as service providers, were encouraged to provide input on the Consolidated Plan and Annual Action Plan.

HCD is comprised of four functional divisions which include: Finance, Housing Programs, Operations and Community Development. Each division carries out grant activities and programs related to their specific functional area. HCD also develops new programs identified through needs assessment; establishes fiscal year calendar tasks and timelines and RFP processes, and implements specific public service programs and projects identified in the Consolidated Plan. HCD serves as a critical resource in effectively and efficiently achieving the goals and priorities set forth in the plan.

Consolidated Plan Public Contact Information

Public comments on the Consolidated Plan should be sent to:

Rudy Bentancourt Housing & Community Development Director

City of Corpus Christi, Housing and Community Development Department

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Corpus Christi, TX 78401

361-826-3010 fax 361-826-3005

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Institutional coordination of the Annual Action Plan and Consolidated Plan establishes a unified vision for community development. The City uses a collaborative process to shape various programs into effective, coordinated strategies. This process also facilitates the opportunity for planning and citizen participation to take place in a comprehensive context, attempting to reduce duplication of effort at the local level.

The City will implement this Annual Action Plan in coordination with public, private and nonprofit agencies. Nonprofit agencies may include, but are not limited to, the City, social service and homeless service providers, affordable housing development organizations and private sector. Private sector partners may include, but are not limited to, local health, financial institutions, developers and local businesses. The City works closely with its partners to design programs that address identified needs.

In order to maximize the citizen comments from the public, a total of three (3) Public Hearings were held. An initial public hearing was held at the City of Corpus Christi's City Hall on February 7, 2020. A second public hearing to receive additional input was held on February 13, 2020. The third public hearing will be conducted on Tuesday, July 20, 2020 by the City of Corpus Christi's City Council and will satisfied the requirement of the two required hearings. In addition, the City held Technical Assistance Workshops on February 4, 7, 13, and 19 which were to discuss in detail each of the three grants. Also, the City held two Neighborhood Meetings on February 13 and 19, 2020.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City's outreach and consultation strategies included the formation of community outreach partnerships with public housing and tenant based rental assistance organizations, social service agencies, mental health providers; affordable housing developers; community advocates; and others.

In the process of developing the FY 2020 Consolidated Annual Action Plan, the City consulted with community members and representatives from a number of local organizations providing housing, medical referrals, and social services to low- and moderate-income households. In addition to public meetings, and throughout the year staff meets with other representatives of various non-profit, public, and private agencies that serve the needs of the homeless, persons at risk of homelessness, persons with mental health conditions, the disabled, and other low- to moderate-income persons. Many of the social service providers noted a continued need for funding sources for additional social services.

The City coordinates and funds activities with several local non-profit agencies who provides services and housing for women and girls who were homeless, or caught in abusive, destructive and dangerous situations. The non-profit agencies include The Salvation Army, Family Endeavors, Hope House and Metro Ministries. City staff has conducted site visits with the agencies to monitor services and facility projects.

For housing, the City is conveying a decommissioned City park property to Come Dream Come Build (CDCB) with the goal of developing affordable housing for low- and moderate-income households.

Additionally, the City supports LITHC projects for the creation of new or reconstruction of affordable housing rental units.

Additional outreach efforts will be made by the City with local institutions, much like recent outreach efforts made with the Salvation Army, Family Endeavors, Hope House and Metro Ministries. Staff will continue to meet and educate the public on programs offered to the City and to identify needs of the community.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

HCD staff attends monthly calls with the Texas Balance of State Continuum of Care (TX BoS CoC). The Texas Homeless Network (THN) serves as the “Collaborative Applicant” for the TX BoS CoC and leads the HUD CoC grant process. THN assists in the operation and administration of the region’s Homeless Management Information System (HMIS).

HCD staff is highly involved with the Homeless Issues Partnership, Inc., (HIP), the local umbrella for the development of the CoC and the implementation of the local Coordinated Entry System (CE)-a requirement for Participating Jurisdictions (PJs) receiving ESG funds. HIP is a regional coalition of agencies, individuals, and businesses addressing and resolving issues related to homelessness in the Coastal Bend through actions, resources and education.

Through HIP participation, the City consulted with the Salvation Army to establish the agency as the first CE point for the City of Corpus Christi. The City also coordinates with the Salvation Army for Point-In-Time Homeless Count. The Salvation Army serves as the area’s Continuum of Care Body and has been working collaboratively with the City for 20 years to provide seamless services to individuals and families who are homeless or at-risk of homelessness. The Salvation Army practices a “no wrong door” approach to service delivery. Through CE, the Salvation Army also coordinate with local non-profit service agencies including Hope House, Family Endeavors and Metro Ministries whom serve as referrals to provide prompt, appropriate and consistent response to those experiencing a housing crisis. All City residents

must have access to stable living environment and supportive services that promote and encourage housing choice and stability.

HIP meets on a monthly basis to review progress on strategies designed to end homelessness, homeless services, establish funding policies and priorities, and to pursue an overall systematic approach to address homelessness. These are public meetings in which the community of providers and stakeholders are welcome to attend and provide comment. The City is represented on the HIP membership and provides staffing support to the group.

Additionally, City staff through the newly created Homeless Division is also very involved with regular attendance and participation in the HIP meetings. The City consults with HIP to develop cooperative plans and strategies to better leverage resources for the provision of emergency shelter and rapid re-housing services. In doing so, the City is informed of changes in local goals, objectives and performance measures.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Corpus Christi (City) has developed written standards for the provision of ESG assistance which includes policies and procedures for evaluating each individual or family's eligibility to obtain ESG assistance. The Emergency Solutions Grant, formerly known as the Emergency Shelter Grant, reflects the change in the program's focus from addressing the needs of homeless people in emergency or transitional shelters to assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The Emergency Solutions Grants program written standard serves as a guide in administering the City's ESG funds. ESG regulations 24 CFR Part 576, as amended, are clear regarding eligible program uses: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and data collection through the Homeless Management Information System (HMIS).

The City has the discretion of identifying how program funds can best be utilized based on the needs of the homeless in the community. This includes evaluating the amount in administration funds allowable- the statutory cap is 7.5 percent-for subrecipients.

The City will continue to refine its written standards through consultation with various service providers and the Continuum of Care.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CORPUS CHRISTI HOPE HOUSE
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Fair Housing and Annual Action Plan community forums. Participated in Technical Assistance workshops and Public Hearings. Provide funding for facility Improvements and services as the outcome.
2	Agency/Group/Organization	SALVATION ARMY
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Fair Housing and Annual Action Plan community forums. Participated in Technical Assistance workshops and Public Hearings. Provide funding for facility Improvements and services as the outcome.
3	Agency/Group/Organization	Family Endeavors
	Agency/Group/Organization Type	Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Fair Housing and Annual Action Plan community forums. Participated in Technical Assistance workshops and Public Hearings. Provide funding for facility Improvements and services as the outcome.
4	Agency/Group/Organization	Accessible Housing Resources, Inc.
	Agency/Group/Organization Type	Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Fair Housing and Annual Action Plan community forums. Participated in Technical Assistance workshops and Public Hearings. Provide funding for referrals and increase number of clients served for rental assistance as the outcome.
5	Agency/Group/Organization	Prospera Housing Community Services
	Agency/Group/Organization Type	Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Fair Housing and Annual Action Plan community forums. Participated in Technical Assistance workshops and Public Hearings. Provide funding to increase number of affordable housing rental units as the outcome.
6	Agency/Group/Organization	City of Corpus Christi Parks and Recreation
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Public facilities- Families and Children

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Fair Housing and Annual Action Plan community forums. Participated in Technical Assistance workshops and Public Hearings. Provide funding for ADA accessibility and facility improvements as the outcome.
7	Agency/Group/Organization	City of Corpus Christi Code Enforcement
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Slum Blight; Demolition; Clearance of Vacant Properties
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Fair Housing and Annual Action Plan community forums. Participated in Technical Assistance workshops and Public Hearings. Provide funding to decrease slum and blight as the outcome.
8	Agency/Group/Organization	BOYS AND GIRLS CLUB OF CC
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Facilities- Families and children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Fair Housing and Annual Action Plan community forums. Participated in Technical Assistance workshops and Public Hearings. Provide funding to provide working restrooms for families and children as the outcome.
9	Agency/Group/Organization	Anita D. Designer Foundation
	Agency/Group/Organization Type	Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Invited to participate in the Fair Housing and Annual Action Plan community forums. Participated in Technical Assistance workshops and Public Hearings. Provide funding to increase number of affordable housing rental units as the outcome.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

A wide variety of agencies were invited to consult in the development of the Annual Action Plan. No individual agencies were intentionally omitted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Issues Partnership, Inc.	The goals of the strategic plan are to identify all community resources, create attainable goals for addressing homelessness, and to avoid duplication of efforts at the local level.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The development of the Annual Action Plan requires input and discussion from the local non-profit community, residents, elected officials, service agencies, mental health, substance abuse, Persons with disabilities representatives, affordable housing developers, tenant based rental assistance and other organizations. Specific priorities during the technical assistance workshops, public meetings, and public hearings were identified and ranked. The City relies on its ongoing relationships to ensure that needs assessments are incorporated into the Plan.

The City is in the process of leveraging local dollars for affordable housing homeownership by providing funding and conveyance of a decommissioned City park to a non-profit agency for affordable housing homeownership.

The City is also leveraging local dollars for affordable housing rental unit production.

The City continues to fund programs and services to provide decent affordable housing and creating suitable living environments through home rehabilitation and demolition/reconstruction programs with the outcome of affordable housing preservation.

The City continues to coordinate with the residents, local social service agencies, non-profit and private developers, stakeholders and active participation in advisory committee meetings to develop the plan and establish strategies to better leverage federal funding resources.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal setting

The Citizen Participation Plan provides policies and procedures that assure that the public has adequate notice and opportunities to provide input into the development of the Annual Action Plan. Generally, it provides for appropriate notice prior to public meetings, accommodations for persons with disabilities, and specification of the number of meetings to be held. The City advertises the Citizen Participation in the local newspaper and City's website.

A series of Public Hearings, Technical Assistance (TA) workshops, and neighborhood meetings for the City of Corpus Christi's FY2020 CAAP that includes the CDBG, ESG, and HOME Programs were conducted on February 4, 2020, February 7, 2020, February 13, 2020, and February 19, 2020. The purpose of the Public Hearing, TA workshops, and neighborhood meetings was to provide program information, receive comments concerning housing and community needs and answer questions regarding request for proposals and the process. All interested persons of low- and moderate-income residing in CDBG eligible areas were invited to attend. A first reading public hearing for the FY2020 CAAP will be held on July 21, 2020 with a final Ordinance Reading on July 28, 2020 in front of the Mayor and City Council in order to receive public comment.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	TA Workshop	City of Corpus Christi Departments	A representative from City of Corpus Christi Code Enforcement, Parks and Recreation, and Housing and Community Development Staff attended this TA workshop.	No public comments were received.	No public comments were received.	
2	Public Hearing/TA Workshop	Non-targeted/broad community	Boys and Girls Club, AHRI, Hope House, Salvation Army, Family Endeavors, Prospera, Anita Foundation, and Housing and Community Development staff attended this public hearing.	No public comments were received.	No public comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Hearing/TA Workshop/Neighborhood Meeting	Non-targeted/broad community	Housing and Community Development staff attended this public hearing.	No public comments were received.	No public comments were received.	
4	TA Workshop/Neighborhood Meeting	Non-targeted/broad community	Housing and Community Development staff attended this meeting.	No public comments were received.	No public comments were received.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1,2)

Introduction

The City of Corpus Christi receives funding from three federal grant programs, the Community Development Block Grant (CDBG) Program, the HOME Investment Partnerships (HOME) Program, and the Emergency Solutions Grant (ESG) Program. These three grant programs combined will bring \$4,133,172 in annual entitlement allocation into the city in FY 2020 to support affordable housing, homeless, and community development programs and a variety of eligible projects. This amount is made up of the entitlement allocation in CDBG of \$2,758,645 HOME of \$1,141,628 and ESG of \$232,899 in program funding. An additional \$400,000 from CDBG Program Income and \$175,000 in HOME Program Income, in addition to prior year reprogrammed resources for CDBG of \$54,000 brings the total resources for the 3rd year of the Consolidated Plan to \$4,762,172.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,758,645	400,000	54,000	3,212,645	7,868,938	The estimated expected amount available for the remainder of the Con Plan is two times the 2020 annual allocation.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,141,628	175,000	0	1,316,628	644,431	The estimated expected amount available for the remainder of the Con Plan is two times the 2020 annual allocation.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	232,899	0	0	232,899	402,877	The estimated expected amount available for the remainder of the Con Plan is two times the 2020 annual allocation.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City has historically used local funds as the required 25% HOME match. This has been in the form of the Type A Down Payment and Closing Cost Assistance Program which is up to \$20,000 in Down Payment and Closing Cost Assistance. On April 29, 2020, the City requested a HOME waiver regarding HOME matching contribution requirements.

ESG funding will be matched 100% (less administrative costs) by each subgrantee. The three ESG funded agencies are as follows including their match contributions:

The Salvation Army will be funded \$95,216 of ESG funding. Their match consists of \$20,000 of donations from private foundations, and \$80,000 of in-kind donations of food, clothing, blankets, etc.,

Family Endeavors will be funded \$25,000. Their match consists of funding \$25,000 for 2 case manager salaries.

Hope House will be funded \$95,216. Their match will consist of funding \$95,216 for 1 case manager, 2 client services and 1 house monitor salaries for case management.

Therefore, it is expected that \$215,432 will be used as ESG match for FY2020-2021.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City actively identifies City owned lots in efforts to address affordable housing needs identified in the consolidated annual action plan. The City will convey or sell City owned parcels of land to non-profit agencies whose mission and expertise is to develop affordable housing. Most recently, the City through HCD established the framework and collaboration with the local TYPE A Board to leverage local tax dollars for the purchase and land conveyance of a decommissioned 1.95-acre park for an affordable housing development to a non-profit organization. The project was awarded in FY 2020.

The City, through HCD will also support the above-mentioned Affordable Housing development by leveraging homebuyer down payment and closing cost Assistance Programs up to \$20,000 for eligible clients through HOME funds.

Discussion

The City of Corpus Christi anticipates receiving a funding allocation that will address many of the City's goals, including affordable housing, minor-home repair grants, homebuyer program, community development, and homelessness. The City is fortunate to have a network of public or social service providers to help address these goals through financial leveraging, as well as other Federal funding sources as well as City Departments and other agency and program funding.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Affordable Housing: Minor Home Repair	2018	2022	Affordable Housing	Citywide	Increase Affordable Housing	CDBG: \$800,000 HOME: \$500,000	Homeowner Housing Rehabilitated: 44 Household Housing Unit
2	Improve Community Facilities: Public F. Broadband	2018	2022	Non-Housing Community Development	Citywide	Blight Removal	CDBG: \$100,000	Buildings Demolished: 10 Buildings
3	Improve Community Environment Code Enforcement	2018	2022	Non-Housing Community Development	CDBG Low/Mod Tracts	Public Services	CDBG: \$661,676	Housing Code Enforcement/Foreclosed Property Care: 3852 Household Housing Unit
4	Planning and Administration	2018	2022	Administration	Citywide	Administration and Planning	CDBG: \$425,000 HOME: \$114,162 ESG: \$17,467	Other: 4 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Address Homelessness	2018	2022	Homeless	Citywide	Address Homelessness	ESG: \$215,432	Other: 1 Other
6	Improve Community Infrastructure: Public Fac	2018	2022	Non-Housing Community Development	Citywide	Public Facility Improvements	CDBG: \$430,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 11878 Persons Assisted
7	Increase Affordable Housing: Homebuyer Assistance	2018	2022	Affordable Housing	Citywide	Increase Affordable Housing	HOME: \$300,000	Direct Financial Assistance to Homebuyers: 15 Households Assisted
8	Increase Affordable Housing: TBRA	2018	2022	Affordable Housing	Citywide	Increase Affordable Housing	HOME: \$202,466	Tenant-based rental assistance / Rapid Rehousing: 12 Households Assisted
9	Increase Affordable Housing: Substantial Rehab	2018	2022	Affordable Housing	Citywide	Increase Affordable Housing	HOME: \$500,000	Rental units rehabilitated: 8 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase Affordable Housing: Minor Home Repair
	Goal Description	Affordable Housing-Rehab of Existing Units. These funds will be used for Minor Rehab of existing units such as plumbing, electrical, roofing and minor structural repairs.

2	Goal Name	Improve Community Facilities: Public F. Broadband
	Goal Description	Funds will be used to demolish buildings deemed uninhabitable.
3	Goal Name	Improve Community Environment Code Enforcement
	Goal Description	This program consists of the clearance of vacant properties in regard to the removal of the accumulation of litter; solid waste; the mowing of tall weeds and dangerous weeds; and, abatement of unsightly and unsanitary matter. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight. All CDBG eligible census tracts in the city meet the HUD criteria for a deteriorating area and meet the national objective of serving the low-income clients.
4	Goal Name	Planning and Administration
	Goal Description	Planning and Administration for the CDBG, HOME, and ESG programs. Overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff in program management, monitoring, and evaluation.
5	Goal Name	Address Homelessness
	Goal Description	The funding requested will support homeless programs at that provide emergency shelter, homeless prevention, and rapid re-housing services to the ever-increasing number of homeless, poor, and working poor in the community.
6	Goal Name	Improve Community Infrastructure: Public Fac
	Goal Description	City of Corpus Christi can fund the construction, rehabilitation, or installation of public facilities. Eligible public facilities include community centers and facilities for special needs populations (such as senior centers, homeless shelters, or centers for disabled persons).
7	Goal Name	Increase Affordable Housing: Homebuyer Assistance
	Goal Description	HCD will offer homebuyer assistance to income- eligible residents meeting the income guideline requirements for 80% AMI. The program will provide up to \$20,000 in down payment assistance and closing cost.

8	Goal Name	Increase Affordable Housing: TBRA
	Goal Description	AHRI will receive referrals of individuals with disabilities, elderly, (55+) Veterans, homeless or at-risk of homelessness or institutionalization who have a need for affordable, accessible and decent rental housing through outreach to CBCIL, AAA-ADRC, Salvation Army, and others. The program funds will cover rent, utilities, housing deposits and project delivery costs.
9	Goal Name	Increase Affordable Housing: Substantial Rehab
	Goal Description	Funds will be used to provide demolition/ relocation grants and reconstruction loans to eligible homeowners whose homes are 51% or more deteriorated.

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects were developed by staff with consultation from non-profit service providers and community input through priority established with involvement of the community survey. Projects will be presented to City Council on July 21, 2020 public hearing, meeting, and first Ordinance Reading and the presented projects is expected to be approved and adopted by City Council on July 28, 2020 with a second Ordinance Reading. No funding caps were exceeded on each of the grants.

The three grant programs will receive in CDBG \$2,758,645, HOME \$1,141,628 and ESG \$232,899 in FY 2020 to support affordable housing, homeless, and community development programs and activities.

Projects

#	Project Name
1	CDBG Program Administration- 21A
2	Rehabilitation Services- 14H
3	Minor Home Repair Grant Program- 14A
4	Accessible Ramp Program- 14A
5	Play for All Baseball Field- Phase 1- 03E
6	Botsford Park- 03E
7	Code Enforcement- Demolition- 04
8	Code Enforcement- Clearance of Vacant Properties- 04
9	Code Enforcement Program (Staffing)- 21A
10	Boys and Girls Club- Locker Room Plumbing- 03D
11	ESG20 Corpus Christi- 03C
12	HOME Administration- 21H
13	HCD Single Family Rehabilitation- 14A
14	Homebuyer Assistance- 13B
15	Accessible Housing Resources, Inc.- 05S
16	TG110, Inc. - Village at McArdle- 14B

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects listed above were selected from the total of project proposals received in accordance with the priorities established through the Consolidated Plan stakeholder meetings. These projects meet the needs enumerated in the Needs Assessment section and prioritized based on available funding. Organizational competencies were also considered when selecting one project over another, with preference toward those organizations with a long-standing history of successful project management, execution; expenditures and completion.

There were no obstacles identified which address underserved needs. All recommended and approved projects were based on 5-year plan surveys and stakeholder meetings and have been identified as the framework for the remaining five (5) years. The projects in the FY2020-2021 Action Plan are allocated based on the initial Plan Needs Assessment and rating scale.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Program Administration- 21A
	Target Area	Citywide
	Goals Supported	Planning and Administration
	Needs Addressed	Administration and Planning
	Funding	CDBG: \$425,000
	Description	This project will fund 5.75 FTE staff salaries and administrative costs: 1-Administrator, 1-Program Manager, 2-Sr. Management Assistants, and 1.75-Contract Administrators. Staff is responsible for administering the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) Programs. Staff interprets CDBG, HOME, and ESG federal regulations, conducts public hearings/meetings, reviews proposed projects and activities to determine funding and eligibility, monitors subrecipients for program compliance, provides technical assistance, conducts environmental assessments of funding projects/activities, and enforces Davis Bacon Federal wage rate requirements. Staff must attend mandatory and required trainings in order to remain in federal compliance.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Funding for this activity will be used for planning and administration.
	Location Description	1201 Leopard St. Corpus Christi, TX 78401
	Planned Activities	Staff is responsible for administering the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) Programs. Staff interprets CDBG, HOME, and ESG federal regulations, conducts public hearings/meetings, reviews proposed projects and activities to determine funding and eligibility, monitors subrecipients for program compliance, provides technical assistance, conducts environmental assessments of funding projects/activities, and enforces Davis Bacon Federal wage rate requirements.
2	Project Name	Rehabilitation Services- 14H
	Target Area	Citywide
	Goals Supported	Increase Affordable Housing: Minor Home Repair

	Needs Addressed	Increase Affordable Housing
	Funding	CDBG: \$757,000
	Description	This is the operating budget for 11 FTE staff that service the various housing programs administered by HCD: 1-Director (at 60%), 3-Program Managers, 3-Rehab Specialists, 2-Program Specialists, 1-Management Aide, 1-Management Assistant (at 40%), and 1-Management Assistant. The staff manage and administer the Demolition/Reconstruction Loan Program, Single Family Rehabilitation Loan Program, Minor Home Repair Grant Program, Appliance Replacement Grant Program, Homebuyer Closing Cost Program, the Type A Homebuyer Program, and Mortgage Servicing which manages the servicing of approximately 700 loans provided through the Single Family Demolition/Reconstruction and Rehabilitation Loan Programs. Services include collection of loan payments, escrowing of insurance and property taxes, payment of insurance and property taxes, preparing end of year escrow analysis, and providing release of liens on loans that are paid off. Services provided include applicant in-take, loan processing, loan settlement, Homebuyer Education, construction monitoring, project estimating, and development of specifications and drawings. Staff must attend mandatory and required trainings to remain in federal compliance.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Funding for this activity will be used for planning and administration.
	Location Description	1201 Leopard St. Corpus Christi, Texas 78410
	Planned Activities	Included in these funds are the salaries for the staff that manage and administer the Single Family Rehabilitation Loan Program, Emergency Home Repair Grant Program, Homebuyer Assistance Program, and the Type A. Services provided include applicant in-take, loan processing, loan settlement, Homebuyer Education Classes, construction monitoring, project estimating and development of specifications and drawings.
3	Project Name	Minor Home Repair Grant Program- 14A
	Target Area	Citywide

	Goals Supported	Increase Affordable Housing: Minor Home Repair
	Needs Addressed	Increase Affordable Housing
	Funding	CDBG: \$800,000
	Description	The Minor Home Repair Grant Program assists homeowners with a grant to provide repairs involving the roof, plumbing, electrical, heating or minor structural repairs. The applicant must be at least 62 years old or disabled. The applicant must meet the very low-income limits.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 40 households will benefit from this activity. The applicant must be at least 62 years old or disabled. The applicant must meet the very low-income limits.
	Location Description	Various locations within the City.
	Planned Activities	The Minor Home Repair Grant Program assists homeowners with a grant to provide repairs involving the roof, plumbing, electrical, heating or minor structural repairs. The applicant must be at least 62 years old or disabled. The applicant must meet the very low-income limits.
4	Project Name	Accessible Ramp Program- 14A
	Target Area	Citywide
	Goals Supported	Increase Affordable Housing: Minor Home Repair
	Needs Addressed	Increase Affordable Housing
	Funding	CDBG: \$138,969
	Description	The Accessible Ramp Program will assist homeowners with a grant to provide repairs/replacement of an accessibility ramp. The applicant must meet the very low-income limits, and display need for assistance.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 30 households will benefit from this activity. The applicant must meet the very low-income limits.
	Location Description	Various locations within the City.

	Planned Activities	The Accessible Ramp Program will assist homeowners with a grant to provide repairs/replacement of an accessibility ramp. The applicant must meet the very low-income limits.
5	Project Name	Play for All Baseball Field- Phase 1- 03E
	Target Area	Citywide
	Goals Supported	Improve Community Infrastructure: Public Fac
	Needs Addressed	Public Facility Improvements
	Funding	CDBG: \$165,000
	Description	The Play for All Baseball Field would enhance the existing inclusive play area at the adjacent Salinas Park that would allow baseball to be played by adults with special needs in an ADA sports field. The proposed adaptive recreation baseball field would include a field overlay, which is covered with a rubberized, wheelchair accessible surface. The field will be utilized for Recreation and Parks adaptive recreation programs and accommodate a variety of activities, to include baseball and softball. The planning and design would include field amenities such as team bench area, ball field fencing, lighting, scoreboard, equipment storage area, spectator seating, parking lot, and restrooms.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 4,623 persons will benefit from this activity.
	Location Description	3902 Greenwood Drive, Corpus Christi, TX 78416
	Planned Activities	The Play for All Baseball Field would enhance the existing inclusive play area at the adjacent Salinas Park that would allow baseball to be played by adults with special needs in an ADA sports field. The proposed adaptive recreation baseball field would include a field overlay, which is covered with a rubberized, wheelchair accessible surface. The field will be utilized for Recreation and Parks adaptive recreation programs and accommodate a variety of activities, to include baseball and softball. The planning and design would include field amenities such as team bench area, ball field fencing, lighting, scoreboard, equipment storage area, spectator seating, parking lot, and restrooms.
	Project Name	Botsford Park- 03E

6	Target Area	Citywide
	Goals Supported	Improve Community Infrastructure: Public Fac
	Needs Addressed	Public Facility Improvements
	Funding	CDBG: \$165,000
	Description	The project will include enhancements for Botsford Park. The park is 7.5 acres and provides recreational space for the immediate neighborhood which includes single family homes. The park includes two multipurpose ball fields which may be used for either youth or adult sports such as rugby, football, flag football, soccer, etc., In addition to a playground, Botsford Park is adjacent to Cunningham at South Park Middle School which was newly constructed in 2019 by Corpus Christi Independent School District. Phase 1 of the project scope may include parking lot extension and/or improvement, add/or replace perimeter fencing to protect improvements, and regarding & resurfacing the fields.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 3781 persons will benefit from this activity.
	Location Description	2809 McArdle Road, Corpus Christi, TX 78401
	Planned Activities	The project will include enhancements for Botsford Park. The park is 7.5 acres and provides recreational space for the immediate neighborhood which includes single family homes. The park includes two multipurpose ball fields which may be used for either youth or adult sports such as rugby, football, flag football, soccer, etc., In addition to a playground, Botsford Park is adjacent to Cunningham at South Park Middle School which was newly constructed in 2019 by Corpus Christi Independent School District. Phase 1 of the project scope may include parking lot extension and/or improvement, add/or replace perimeter fencing to protect improvements, and regarding & resurfacing the fields.
7	Project Name	Code Enforcement- Demolition- 04
	Target Area	CDBG Low/Mod Tracts
	Goals Supported	Improve Community Environment Code Enforcement

Needs Addressed	Blight Removal
Funding	CDBG: \$250,000
Description	This program consists of the demolition of substandard structures determined to be health and safety issues and meet a threshold of 51% or more deterioration of the general structure. The demolition of these structures is an abatement measure as deemed necessary by the City Code of Ordinances and Public Safety Officials. The removal of unsafe structures is a priority for neighborhood revitalization within the community as well as a goal established by City Council. Each structure will be assessed and surveyed by Code Enforcement as a sub-standard building case. The property owner is provided the opportunity to resolve the sub-standard conditions within the parameters of the City's Building Codes. Structures remaining sub-standard will be demolished under the authority of the Building Standards Board. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred; or, The Demolition Grant Program allows the property owner the opportunity to voluntarily agree to have their structure demolished. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight. \$150,000 of this funding will go towards the assessment, treatment, and demolition of 1113 N. Alameda as part of the Harbor Bridge Projects Mitigation Plan.
Target Date	9/30/2021
Estimate the number and type of families that will benefit from the proposed activities	Approximately 12 buildings will be demolished with this activity. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight.
Location Description	Various addresses within the City.

	Planned Activities	This program consists of the demolition of substandard structures determined to be health and safety issues and meet a threshold of 51% or more deterioration of the general structure. The demolition of these structures is an abatement measure as deemed necessary by the City Code of Ordinances and Public Safety Officials. The removal of unsafe structures is a priority for neighborhood revitalization within the community as well as a goal established by City Council. Each structure will be assessed and surveyed by Code Enforcement as a sub-standard building case. The property owner is provided the opportunity to resolve the sub-standard conditions within the parameters of the City's Building Codes. Structures remaining sub-standard will be demolished under the authority of the Building Standards Board. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred; or, The Demolition Grant Program allows the property owner the opportunity to voluntarily agree to have their structure demolished. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight.
8	Project Name	Code Enforcement- Clearance of Vacant Properties- 04
	Target Area	CDBG Low/Mod Tracts
	Goals Supported	Improve Community Environment Code Enforcement
	Needs Addressed	Blight Removal
	Funding	CDBG: \$100,000
	Description	This program consists of the clearance of vacant properties in regard to the removal of the accumulation of litter; solid waste; the mowing of tall weeds and dangerous weeds; and, abatement of unsightly and unsanitary matter. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight. All CDBG eligible census tracts in the city meet the HUD criteria for a deteriorating area and meet the national objective of serving the low-income clients.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 840 households will benefit from this activity. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight.

	Location Description	Various addresses located in qualified CDBG census tracts.
	Planned Activities	This program consists of the clearance of vacant properties in regard to the removal of the accumulation of litter; solid waste; the mowing of tall weeds and dangerous weeds; and, abatement of unsightly and unsanitary matter. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight. All CDBG eligible census tracts in the city meet the HUD criteria for a deteriorating area and meet the national objective of serving the low-income clients.
9	Project Name	Code Enforcement Program (Staffing)- 21A
	Target Area	CDBG Low/Mod Tracts
	Goals Supported	Improve Community Environment Code Enforcement
	Needs Addressed	Blight Removal
	Funding	CDBG: \$311,676
	Description	This request is to fund full salary for six (6) full-time employees in the Code Enforcement Division of the Police Department - five (5) Compliance Officers at 100% and one (1) Senior Account Clerk at 100% for special code enforcement activities associated with the investigation, notification and abatement of ordinance violations in CDBG eligible areas. This amount includes \$10,000 (\$1,666.67 for each staff member for required training and certifications). The Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 3000 households will benefit from this activity. The Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight.
	Location Description	Various addresses within the CDBG census tracts.

	Planned Activities	This request is to fund full salary for six (6) full-time employees in the Code Enforcement Division of the Police Department - five (5) Compliance Officers at 100% and one (1) Senior Account Clerk at 100% for special code enforcement activities associated with the investigation, notification and abatement of ordinance violations in CDBG eligible areas. This amount includes \$10,000 (\$1,666.67 for each staff member for required training and certifications). The Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight.
10	Project Name	Boys and Girls Club- Locker Room Plumbing- 03D
	Target Area	CDBG Low/Mod Tracts
	Goals Supported	Improve Community Infrastructure: Public Fac
	Needs Addressed	Public Facility Improvements
	Funding	CDBG: \$100,000
	Description	The Greenwood Unit locker rooms are currently closed to everyone due to the corroded plumbing in that area of the facility. The pipes are extremely old, unsafe, and have collapsed in some places. BGCCB needs help restoring the plumbing in the locker rooms so individuals are able to utilize the space within the facility.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 3474 persons will benefit from this activity.
	Location Description	3902 Greenwood Drive, Corpus Christi, TX 78416
	Planned Activities	The Greenwood Unit locker rooms are currently closed to everyone due to the corroded plumbing in that area of the facility. The pipes are extremely old, unsafe, and have collapsed in some places. BGCCB needs help restoring the plumbing in the locker rooms so individuals are able to utilize the space within the facility.
11	Project Name	ESG20 Corpus Christi- 03C
	Target Area	Citywide
	Goals Supported	Address Homelessness
	Needs Addressed	Address Homelessness

	Funding	ESG: \$232,899
	Description	ESG funds will provide funds for Rapid Rehousing, administration of the ESG program, emergency shelter, provide food, shelter, case management, and supportive services including coordinated entry, homeless prevention, and rapid re-housing to homeless and at-risk individuals, families, and veterans to the following facilities: Corpus Christi Hope House (\$95,216), the Salvation Army (\$95,216), and Endeavors of Corpus Christi (\$25,000). ESG Administration: \$17,467. The funding requested will assist households affected by COVID-19 and provide assistance under Homeless Prevention in the areas of Rental Assistance as well as Utility Assistance. Funding will ensure households are to remain housed during this time. Rapid Re-housing assistance will also be provided along with Food Pantry Assistance to ensure the community had additional food resources. The funding will also be utilized to assist Corpus Christi Homeless shelters with Personal Protective Equipment. Additional supplies materials for outreach kits, education materials, and sanitation kits. Also, funding will assist with securing a temporary emergency shelter for overflow shelter and street homeless, if deemed critical. Corpus Christi Hope House \$300,000; The Salvation Army \$300,000.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 85 households will be assisted with tenant-based rental assistance/rapid rehousing. Approximately 310 persons will be assisted with homeless person overnight shelter. Approximately 20 beds will be provided for overnight/emergency shelter/transitional housing beds added. Approximately 57 persons will be assisted with homelessness prevention.
	Location Description	Various locations within the City.
	Planned Activities	ESG funds will provide funds for Rapid Rehousing, administration of the ESG program, emergency shelter, provide food, shelter, case management, and supportive services including coordinated entry, homeless prevention, and rapid re-housing to homeless and at-risk individuals, families, and veterans to the following facilities: Corpus Christi Hope House (\$95,216), the Salvation Army (\$95,216), and Endeavors of Corpus Christi (\$25,000). ESG Administration: \$17,467.
12	Project Name	HOME Administration- 21H
	Target Area	Citywide
	Goals Supported	Planning and Administration

	Needs Addressed	Administration and Planning
	Funding	HOME: \$114,162
	Description	Administrative funds for 2 FTE staff, planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, recordkeeping/reporting and overall program management. Staff training and administrative expenses are also included in the request. Technical assistance will be provided to enhance the capacity of CHDO's, non-profits, owners/investors of rental property and other organizations that may participate in the program. The amount indicates 10% of the allowed 10% for administrative costs.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Funding for this activity will be used for planning and administration.
	Location Description	1201 Leopard St. Corpus Christi, TX 78410
	Planned Activities	Administrative funds for 2 FTE staff, planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, recordkeeping/reporting and overall program management. Staff training and administrative expenses are also included in the request. Technical assistance will be provided to enhance the capacity of CHDO's, non-profits, owners/investors of rental property and other organizations that may participate in the program. The amount indicates 10% of the allowed 10% for administrative costs.
13	Project Name	HCD Single Family Rehabilitation- 14A
	Target Area	Citywide
	Goals Supported	Increase Affordable Housing: Minor Home Repair
	Needs Addressed	Increase Affordable Housing
	Funding	HOME: \$500,000
	Description	The Single-Family Rehabilitation Loan Program benefits only low- and very low-income homeowners. The program provides zero percent and three percent interest loans to homeowners interested in rehabilitating their homes. Funds requested will be used to provide demolition and relocation grants and reconstruction loans to eligible homeowners whose homes are 51% or more deteriorated.

	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 6 households will benefit from this activity. This activity will benefit low- and very low-income homeowners.
	Location Description	Various locations within the City.
	Planned Activities	The Single-Family Rehabilitation Loan Program benefits only low- and very low-income homeowners. The program provides zero percent and three percent interest loans to homeowners interested in rehabilitating their homes. Funds requested will be used to provide demolition and relocation grants and reconstruction loans to eligible homeowners whose homes are 51% or more deteriorated.
14	Project Name	Homebuyer Assistance- 13B
	Target Area	Citywide
	Goals Supported	Increase Affordable Housing: Homebuyer Assistance
	Needs Addressed	Increase Affordable Housing
	Funding	HOME: \$300,000
	Description	HCD will offer homebuyer down payment assistance to income- eligible residents meeting the income guideline requirements for 80% AMI. The program will provide up to \$10,000 in down payment assistance.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 15 households will benefit from this activity. Homebuyer down payment assistance to income- eligible residents meeting the income guideline requirements for 80% AMI.
	Location Description	Various addresses within the City.
	Planned Activities	HCD will offer homebuyer down payment assistance to income- eligible residents meeting the income guideline requirements for 80% AMI. The program will provide up to \$20,000 in down payment assistance.
15	Project Name	Accessible Housing Resources, Inc.- 05S
	Target Area	Citywide
	Goals Supported	Increase Affordable Housing: TBRA

	Needs Addressed	Increase Affordable Housing
	Funding	HOME: \$202,466
	Description	AHRI will receive referrals of individuals with disabilities, elderly, (55+) Veterans, homeless or at-risk of homelessness or institutionalization who have a need for affordable, accessible and decent rental housing through outreach to CBCIL, AAA-ADRC, Salvation Army, and others. The program funds will cover rent, utilities, housing deposits and project delivery costs.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 12 households will benefit from this activity. This activity will receive referrals of individuals with disabilities, elderly, (55+) Veterans, homeless or at-risk of homelessness or institutionalization who have a need for affordable, accessible and decent rental housing through outreach to CBCIL, AAA-ADRC, Salvation Army, and others.
	Location Description	Various locations within the City.
	Planned Activities	AHRI will receive referrals of individuals with disabilities, elderly, (55+) Veterans, homeless or at-risk of homelessness or institutionalization who have a need for affordable, accessible and decent rental housing through outreach to CBCIL, AAA-ADRC, Salvation Army, and others. The program funds will cover rent, utilities, housing deposits and project delivery costs.
16	Project Name	TG110, Inc. - Village at McArdle- 14B
	Target Area	Citywide
	Goals Supported	Increase Affordable Housing: Substantial Rehab
	Needs Addressed	Increase Affordable Housing
	Funding	HOME: \$500,000

Description	Village at McArdle is a proposed 82-rental unit multifamily apartment community of which 70 units will be at or below 60% AMI. Due to the area having many job opportunities and amenities in close proximity, the project will also include 12 market rate units. Demolition and reconstruction of 99-units. The new construction of the community will include energy efficient materials, fixtures and appliances. The planned on-site amenities, zoned CG-2, are full-perimeter fencing, computer learning center-2 per 20 units, a new furnished community room, community laundry room, WIFI in the office/community center, children's playscape area and swimming pool. The development will be financed primarily through the Texas Department of Housing and Community Affairs' Low-Income Housing Tax Credits, private debt, and HOME funds through the City of Corpus Christi.
Target Date	9/30/2021
Estimate the number and type of families that will benefit from the proposed activities	This activity will provide 82 new rental multifamily units. Approximately 70 households with income at or below 60% AMI will benefit from this activity. The other 12 units will be at market rate.
Location Description	5314 McArdle Rd., Corpus Christi, TX 78411
Planned Activities	Village at McArdle is a proposed 82-rental unit multifamily apartment community of which 70 units will be at or below 60% AMI. Due to the area having many job opportunities and amenities in close proximity, the project will also include 12 market rate units. Demolition and reconstruction of 99-units. The new construction of the community will include energy efficient materials, fixtures and appliances. The planned on-site amenities, zoned CG-2, are full-perimeter fencing, computer learning center-2 per 20 units, a new furnished community room, community laundry room, WIFI in the office/community center, children's playscape area and swimming pool. The development will be financed primarily through the Texas Department of Housing and Community Affairs' Low-Income Housing Tax Credits, private debt, and HOME funds through the City of Corpus Christi.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City's federal funds are available citywide with no priority assigned to geographic regions. Instead, funds are allocated to organizations that provide low-income households with housing and supportive services. Every year the City prioritizes use of its CDBG and HOME funds for the development of affordable housing, including preservation and conservation, that serve low income households, and to addressing homelessness. The City will prioritize ESG funding similarly; no priority will be assigned to geographic regions but rather to organizations that provide housing and services to low income people and homeless or at-risk of homelessness populations.

Many areas are identified in the City as having significantly higher needs than other areas. These are areas of minority concentration and, as it has been done in the past, the City focuses on the area benefit and CDBG census tracts which are primarily made up of low-and moderate-income neighborhoods. The city continues to provide emphasis on LMI clientele and on the improvement of public facilities in these areas via CDBG funds.

ESG funds will be expended for eligible activities within the City limits for projects benefiting City of Corpus Christi residents including Street Outreach; Emergency Shelter; Homelessness Prevention; Rapid Re-housing; Homeless Management Information System (HMIS); and Administrative Activities. 100% of ESG funding will benefit low-income homeless individuals, other than the percentage allowed for administrative funds.

HOME program funds are spent throughout the City to increase income-eligible units and create affordable housing opportunities as well as preserving homes and neighborhoods. HOME funding will also primarily benefit LMI eligible persons and families for all proposed projects other than administration costs which is 10%. HOME funds will be used City-wide as eligibility is determined by individual or family income rather than geographical location

The City of Corpus Christi does not have any designated target areas identified within city limits.

Geographic Distribution

Target Area	Percentage of Funds
CDBG Low/Mod Tracts	
Citywide	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Priorities were established by the creation of the FY2018-2022 Consolidated Action Plan for each grant. Surveys were conducted as well as interviews with stakeholders in the community.

The Consolidated Annual Action Plan allocates federal entitlement dollars according to the eligible activities as determined by federal regulations. CDBG funding in the amount of \$3,112,645 consisting of \$2,758,645 in entitlement funds, \$54,000 in reprogrammed funds from prior years, and \$300,000 in program income (RI) will be awarded to both LMI clientele and LMA depending on the approved activity funded. These are both City-wide and concentrated on CDBG eligible census tracts. HOME funding in the amount of \$1,316,628 consisting of \$1,141,628 in entitlement and \$175,000 in program income is allocated to LMI regardless of geographical location within the City limits of Corpus Christi. ESG funding in the amount of \$232,899 is allocated based on the activity of addressing homelessness but is primarily concentrated in CDBG census tracts by nature of location within Corpus Christi.

Discussion

It is important to note the City also utilizes CDBG funding for clearance of vacant properties dedicated to CDBG-eligible areas of the City as determined by City Resolution as deteriorated areas in the City. Also, the demolition program is designated citywide in general for the removal of unsafe structures and is a priority for neighborhood revitalization within the community and as a goal established by City Council for livable neighborhoods. At times it will overlap with CDBG census tracts and LMI.

100% of ESG funding will benefit low-income homeless individuals, other than the percentage allowed for administrative funds.

HOME funding will also primarily benefit LMI eligible persons and families for all proposed projects other than administration costs which is 10%.

Overall the Consolidated Action Plan Needs Assessment identified needs to: Provide decent affordable housing; create suitable living environments; and create economic development.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

To address affordable housing in Corpus Christi, the City will utilize funding from CDBG, HOME, and ESG. The HOME program will assist in the area of Single-Family Rehabilitation, Homebuyer Assistance and Multifamily New Construction units. The HOME program will also assist with tenant based rental assistance units. The CDBG program will assist with Minor Home Repair and Accessible Ramp Program as well. Lastly, the ESG program will assist affordable housing with the Homeless Prevention activity.

One Year Goals for the Number of Households to be Supported	
Homeless	2
Non-Homeless	172
Special-Needs	31
Total	205

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	34
The Production of New Units	86
Rehab of Existing Units	70
Acquisition of Existing Units	15
Total	205

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Overall, the City is expected to assist with a minimum of 205 households with affordable housing during the program year. In order to feasibly assist in the area of affordable housing, the City will be utilizing all three (3) funding sources. The one year goals for the number of households to be supported is with the following for the 34 rental assistance units; 6 will be TBRA using HOME funds; 11 units to Hope House homeless prevention using ESG funds; 10 units will fund Endeavors homeless prevention using ESG funds; 7 will fund The Salvation Army homeless prevention using ESG funds. For Production of new units out of the 86units; 82 will be for Village at McArldle; and 4 Single-Family Rehabilitation. For rehab of existing units out of the 70 units; 40 units will be Minor Home Repair using CDBG funds; 30 will be for Accessible Ramp Program using CDBG funds. For Acquisition of existing units all 15 units will be for homebuyer Assistance using HOME funds.

AP-60 Public Housing – 91.220(h)

Introduction

The City does not own or operate public housing units. The Corpus Christi Housing Authority (CCHA) serves as the City's public housing agency. During PY 2018, CCHA converted their units to 100% Rental Assistance Demonstration (RAD) units. The conversion of the CCHA housing units to Rental Assistance Demonstration (RAD) now identifies the Housing Authority as a Section 8 only PHA.

The CCHA operates two (2) types of housing voucher programs. The Tenant Based Voucher Program (Section 8) and the Project Based Voucher Program are the two programs which are available to citizens of Corpus Christi seeking housing. Residents of the CCHA have various programs offered to address certain needs. CCHA has established very strong criteria for their residents who are in either of their programs. The CCHA ensures all tenants are in decent, safe, and most importantly affordable housing throughout their many complexes within Corpus Christi.

While the City does not provide public housing units, the units created with the funds allocated to Low Income Housing Tax Credit (LITHC) affordable housing project that include social services for not only their residents but are also open to the public in general within City limits.

Actions planned during the next year to address the needs to public housing

The City does not own or operate any public housing units. However, CCHA has created programs to help residents in becoming self-sufficient to promote homeownership. The CCHA is currently working on a partnership with the Salvation Army in assisting homeless individuals and families by increasing application points which allow them to move up the CCHA waiting list faster. Once an eligible resident exists transitional housing from the Salvation Army, they are assisted with a Section 8 voucher for permanent housing.

The City funds the Salvation Army and supports eligible program services.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

CCHA created programs to help residents in becoming self-sufficient and promote homeownership. All residents can participate in the STAR Program. This program is 6 weeks and assists residents with classes regarding renting and budget. At the end of the program, the resident receives a certificate. This certificate is used when a single-family home is available to be used with the voucher. The certificate

assures the homeowner/landlord that the client has successfully completed this course and in turn prepares the renter for homeownership.

The CCHA is also implementing an infill program. The program allows the CCHA to purchase vacant lots and build an affordable house. Residents can use their voucher for the home and the CCHA is looking to offer a rent-to-own program in the future.

Additionally, the City's Homebuyer Down Payment and Closing Cost Assistance Programs are available to residents of the CCHA. These programs promote homeownership to low-income residents of Corpus Christi.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Corpus Christi Housing Authority is not designated as a troubled PHA.

Discussion

Affordable housing needs are met by multiple stakeholders within the City of Corpus Christi. CCHA and LITHC projects are the entities that provide public housing in Corpus Christi. The City also makes referrals to the CCHA and LITHC locations.

The City continues to work on establishing a strong working relationship with the CCHA. During the year, the CCHA provides the City with their Action Plan for review and approval. The City and CCHA have been in discussions on potential partnerships as it pertains to homeownership.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Emergency Solutions Grant funds will be one of the sources used to address the needs of homeless persons and persons with special needs. Through a Request for Proposal, nonprofit agencies will be funded for providing services in 4 primary categories: Emergency Shelter and Operations, Homeless Prevention Activities, Rapid Re-housing and Stabilization, Outreach, and Administration. In addition to ESG funds, HOME funds will also be used for Tenant Based Rental Assistance and new housing

development will include units for formerly homeless households where possible.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Outreach to homeless persons in the City, including unsheltered persons, is provided by The Salvation Army, Hope House and Family Endeavors. During program year 20-21, the City's one-year allocation to the three (3) awarded agencies will be as follows: The activity of Homeless Prevention will receive funding in the amount of \$51,925, Rapid Re-housing will receive funding in the amount of \$33,075, and Emergency Shelter will receive funding in the amount of \$140,000. The funds will also provide central intake assistance services for homeless persons and persons at-risk of homelessness in compliance with HUD Coordinated Entry Notice CPD-17-01. These funds will be an important factor in the community for reaching the unsheltered population and assessing the individual needs for all participants.

Addressing the emergency shelter and transitional housing needs of homeless persons

As indicated above, certain funding amounts have been allocated in the areas of Homeless Prevention, Rapid Re-housing, and Emergency Shelter. These funds will be an important role in addressing emergency shelter and transitional needs. As shown, the emergency shelter activity is receiving the bulk of the ESG funding and is expected to assist in this area of need.

The City continues to provide assistance for emergency shelter, homeless prevention and rapid rehousing for the homeless through the following service providers: The Salvation Army; Hope House

and Family Endeavors.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City with its participation in the Homeless Issues Partnership, Inc, (HIP) and Advisory Council on Homelessness, Mental Health and Substance Abuse We have adopted the Housing First approach. This approach does not work for everyone, some clients need more time in an emergency shelter because they just are not ready for housing for various reasons. As a result, are agencies have the flexibility to extend the emergency shelter period on a case by case basis, which allows us to work even closer with the most challenging of cases. Through case management, our agencies work as housing navigators and have created great relationships with several local landlords who are willing to work with our program participants. These relationships have allowed them to move clients into housing as quickly as possible with many landlords overlooking issues such as credit, poor rental history, etc. Our agencies have found that working with several other agencies that provide resources to those in need and connecting clients to those various resources has helped to keep people from returning to homelessness, our thought process is that it takes a collaborated effort to really meet the needs of those experiencing homelessness.

HOME funds will be available in FY 20-21 to assist with TBRA along with funds to administer the program. HOME TBRA assists with rapid re-housing of homeless persons and homelessness prevention for persons at-risk. Case management services are available to persons receiving TBRA funds. Case management services assist with developing a plan to address identified problems and needs.

The City will partner with local service providers to add additional locations and beds for chronically homeless individuals through these four primary strategies in Fiscal Year 2020-21:

Continuing our partnership with The Salvation Army to provide a winter warming center during inclement weather.

Continuing our partnership with The Salvation Army and Hope House to provide rental deposit assistance to help households avoid becoming homeless.

Continuing our partnership with Family Endeavors to provide rental deposit assistance to help

households avoid becoming homeless for veterans.

Continuing our partnership with working with the Homeless Issues Partnership, Advisory Council on Homelessness, Mental Health and Substance Abuse and local service providers to acquire additional units in order to increase the total number of units available within the City.

Continue to provide funding for Tenant Based Rental Assistance (TBRA) program to prevent homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Coordinated Entry System will track individuals' and families' needs and progress, and direct them to appropriate levels of housing and support services after discharge from institutions or systems of care. HIP seeks to address homelessness at each stage of homelessness through prevention, outreach and assessment, emergency shelters and services, transitional housing, and helping homeless persons make the transition to permanent housing and independent living. There is a wide array of services provided in the community that help coordinate these efforts throughout the city. Support services include mental health; foster care; health related care facilities; youth facilities and correction programs and institutions. During the program year and based on the needs discussed the meetings held during the citizen participation period, reaching out to private or public funded institutions and systems of care for foster or other youth facilities was not identified as a high need therefore those groups were not specifically reached out to. However, based on the services of those who attended the meetings, referrals are always made available to such groups as foster youth and correctional programs. Through these agencies, these individuals can receive services.

Discussion

The City through the Salvation Army will continue to provide the Coordinated Entry as a single point of entry for people who are homeless to be screened and assessed for a range of City funded homeless programs, including emergency shelters, permanent supportive housing, and rapid rehousing services. All contracted service providers report outcomes based on the citywide outcome.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

A variety of barriers exist which make increasing the affordable housing stock in Corpus Christi a great challenge including the following:

- Income and wages are not keeping pace with rising housing costs and the overall cost of living.
- Homeownership is out of reach for the majority of residents.
- Low housing vacancy rates are contributing to higher rents.
- The cost of land is high and there is a lack of vacant land for future growth.
- Development barriers in some communities, including permit processing times, height restrictions, outdated community plans, environmental review, and community opposition-not in my back yard “NIMBY” mentality.
- Backlog of infrastructure and public facilities investment needs.
- Impediments to Fair Housing.

The City continues to explore and identify ways to address the affordable housing crisis. During the PY2020 Action Plan, the City will continue to identify any potential vacant lots owned by the City in order to convey them over to a developer for affordable housing.

Additionally, the City is also working on the goals and strategies of the Assessment of Fair Housing (AFH) and funded a Fair Housing marketing program in PY 2019.

The AFH plan details the following five (5) Fair Housing Goals:

1. Expand development of affordable housing in high opportunity, environmentally healthy areas of Corpus Christi.
2. Educate landlords on fair housing issues and laws.
3. Improve access to public services and amenities in low opportunity areas of Corpus Christi.
4. Increase the number of accessible housing units for people with disabilities.
5. Engage in public awareness campaign to reduce community resistance to affordable housing in high opportunity areas.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning

ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

- The City collaborated with the local TYPE A Board to establish the framework and leverage funding for the purchase and land conveyance of a decommissioned 1.95-acre park for an affordable housing development. The project was awarded in FY 2020.
- The City will also leverage the Gap Financing Program of up to \$20,000 to buy down the cost of the purchase of a home of the new affordable housing park development.
- The City, in support of the Park Affordable Housing development will also leverage the proposed homebuyer down payment and closing cost Assistance Programs up to \$20,000 for eligible clients.
- The City-through new city manager leadership created a Homeless Services and Workforce Housing Division to focus on homeless services and workforce housing initiatives. The creation of three (3) new positions will staff the newly created division: 1- Homeless Services and Workforce Housing Administrator; 1-Homeless Coordinator and 1-Workforce Housing Coordinator. The Division will be funded through the City's General Fund and seek additional funding from various grants. This will allow for new staff to concentrate efforts specific to these needs and create local collaboration with municipalities, local social service agencies, developers, builder associations, private industry, colleges and universities, and hospitals including City departments to create a strategic plan and establish policies to remove barriers.
- During the next program year, the City will continue to identify city-owned infill properties. Once the property has been cleared for development, the City will likely convey the property to a non-profit for the development of an affordable house to be sold to an income eligible family.
- The City is addressing the barriers that hinder affordable housing and residential investment with the following strategies: Funding Low-Income Housing Tax Credits (LIHTC) projects to incentivize private developers in their federal tax liability in exchange for financing to develop affordable rental housing. Project rents must remain restricted for at least 20 years after project completion. The City's Development Services Department, by City Ordinance, provides a savings of up to ½ pre-development costs to non-profits developing affordable housing.

The City is collaborating with internal departments to establish permit reimbursement policy/programs; facilitate land development issues and develop a long-range plan to address affordable housing initiatives. The City will continue to work on creating a plan or policy to be adopted by City Council which will aim to address the challenge of affordable housing in Corpus Christi. The City will also work with the Development Services department to identify fee waivers to be used when constructing

affordable housing.

Discussion:

The City of Corpus Christi works to remove barriers to affordable housing and the financial impacts of efforts to protect public health and safety by taking actions to reduce the costs or provide off-setting financial incentives to assist in the production of safe, high quality, affordable housing.

For FY 2020, the City plans to set-aside approximately \$202,466 for the production of affordable housing activities including rental housing and programs.

In the past, the City has used HOME funds for the production of affordable housing, first time homebuyer program and tenant based rental assistance. For FY 2020, the city set-aside \$500,000 to support developers for the creation of affordable rental housing; and \$300,000 set aside for residents who seek funding opportunities to become first time homebuyers. The following measures may be taken to alleviate the barriers to affordable housing:

- Continue to support applications for Low-Income Housing Tax Credits from the Texas Department of Housing and Community Affairs.
- Continue to streamline the environmental review process for housing developments, using available state categorical exemptions and federal categorical exclusions, when applicable.
- Continue to improve the permit processing and planning approval processes to minimize delay in housing development in general and affordable housing development in particular.
- Continue providing rehabilitation assistance and homeownership assistance, and to assist in the construction and preservation of affordable housing.
- Encourage public participation when a proposed project is being considered for approval.
- Implement policies and strategies identified in the AFH document and master plans.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Corpus Christi is a federal entitlement community under the U.S. Department of Housing and Urban Development (HUD). The City of Corpus Christi receives this designation through the application; administration, execution and compliance of HUD funded programs through the City's Housing and the Community Development Department (HCD).

HCD is the lead entity responsible for administering HUD funds for the following programs on behalf of the City of Corpus Christi:

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships (HOME)
- Emergency Solutions Grant (ESG)

This section of the Annual Action Plan describes the City of Corpus Christi's planned actions to carry out the following strategies outlined in the Strategic Plan:

- Assist homeless persons to obtain affordable housing
- Assist persons at-risk of becoming homeless
- Retain affordable housing stock
- Increase the availability of affordable housing in standard condition to low- and moderate-income families, particularly to economically disadvantaged persons (and without discrimination on the basis of race, creed, religion, color, age, sex, marital status, familial status, national origin, disability, gender identity or sexual orientation)
- Increase the supply of supportive housing which includes structural features and services to enable persons with special needs to live in dignity and independence
- Provide affordable housing that is accessible to job opportunities.
- Improve the safety and livability of neighborhoods to increase access to quality public and private facilities and services.
- Availability of mortgage financing for low-income persons at reasonable rates using nondiscriminatory lending practices
- Empowerment and self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing.

In addition, the City has identified obstacles to meeting underserved needs and proposed actions to

overcome those obstacles in the following subheadings below.

Actions planned to address obstacles to meeting underserved needs

One obstacle to meeting underserved needs is the lack of resources and accessibility. The City of Corpus Christi plans to review alternative sources of funds and leverage funds to help address the needs of City residents. Efforts will be made to submit grant applications to Federal, state, and local resources. Specific grant applications could include HUD Programs, other Community Development Initiatives, infrastructure improvements, and neighborhood revitalization.

An additional obstacle identified is public service projects and/or programs that can be supported by CDBG funds are limited yet create a large demand for funding. The City will continue to work with public service providers to expand services and become more of a resource for these providers. These include providing funding for homeless prevention, rapid rehousing; emergency shelter and supportive services to homeless families with dependent children and veterans, continued funding for established 1st point of entry for Coordinated Entry and forming partnerships to establish a 2nd point of entry.

However, for FY2019-2020 public services will be funded by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) for Community Development Block Grant-Coronavirus (CDBG-CV) and Emergency Solutions Grant Coronavirus (ESG-CV) to prevent, prepare for, and respond to Coronavirus via Mortgage and Utility Assistance Programs; Rental and Utility Assistance Programs; Quarantine Voucher Program; Personal Protective Equipment Supply Program; Home Meal Delivery for homebound seniors and disabled Programs.

The City will also participate in funding facility improvements for accessibility for low income persons in LMI areas. These include leveraging CDBG funds with City capital improvement projects for improvements and accessibility to public facilities to include expansion of Play-for-All Baseball fields with Parks and Recreation Department, and Boys and Girls Club.

Additionally, the City, through HCD created an Accessible Ramp Program to assist existing homeowners with a grant up to provide repairs/replacement/new installation of an accessibility ramp. The applicant must meet the very low-income limits.

The City, through the Consolidated Plan, shall continue seek to target federal funds, and other available resources, to residents that have traditionally not been served, or are underserved by previous programs. A strong emphasis will be placed on programmatic restructure that is not only compliant with changing rules and regulations, but make sense for today's economic climate, and ever-changing community structure.

Additionally, the City continues to implement the following goals in the 2018 Assessment of Fair Housing

report:

- Expand development of affordable housing in high opportunity, environmentally healthy areas of Corpus Christi.
- The City will review the best use of Type A funds for housing and present recommendations to the City Council.

CONTINUES IN DISCUSSION

Actions planned to foster and maintain affordable housing

The City of Corpus Christi has a population of 325,600 and about 115,800 households. Corpus Christi is the largest city in Nueces County, making up about 90% of the county population and households. The City of Corpus Christi's poverty level is 16.2% and the median family income is \$63,100, about 17% below the national level at \$75,940. Within the city, 57% of housing units are occupied by homeowners, and 43% are occupied by renters according to the Texas A & M University Real Estate Center report "The State of Local Housing Affordability" and the latest Census data (2017).

Income disparity in Corpus Christi is wide. While one in three (34.5%) of local families earns more than \$76,000 annually, or at least 20% higher than the city's median income level, nearly one in four (22.9%) earns an income below 40% of the median, or no more than \$24,600 per year.

Nearly half of the owner-occupied homes belong to the highest income group. This so-called market-rate tier consists of households earning more than \$76,000, a level equivalent to 120% of the median family income but close to the nationwide level. The "extremely low income" households, which earn no more than \$24,600 and make up 23% of the local population, occupy more than one in three (33.6%) rental units in the area.

The affordability of owner-occupied homes has declined since the end of the last housing boom that occurred about a decade ago. The decline was the outcome of local home prices appreciating at a faster pace than family income. Since 2006, the median family income has risen 31%, but the median home price has risen 39%. The widening gap between the median income and home price has reduced housing affordability.

The City is working with an affordable housing developer for new construction of affordable housing units on a City's decommissioned park to help close this widening gap. Additionally, the City through HCD created a new homebuyer down payment and closing cost assistance program up to \$20,000 to

support homeownership by leveraging FY2020 HOME funds.

Actions planned to foster and maintain affordable housing

For affordable housing rentals, the City continues to fund Accessible Housing Resources, Inc. (AHRI) for a Tenant Based Rental Assistance program (TBRA). AHRI receives referrals of individuals with disabilities, elderly (55+), Veterans, homeless or at risk of homelessness or institutionalized who have a need for affordable, accessible and decent rental housing through outreach to Coastal Bend Center for Independent Living (CBCIL); Area Agency on Aging of the Coastal Bend (AAA-ADRC); the Salvation Army and others. Client processing will lead to finding housing within 60-90 days. Recertification of current clients will be completed to allow a second year of eligibility. AHRI is a TBRA administrator through Texas Department of Housing and Community Affairs (TDHCA) and has implemented a successful TBRA program model that addresses the following two community needs:

- The lack of accessible and decent rental housing affordable to those at 50% and 30% AMI and below.
- Inadequate TBRA administration resources in the region.

The City also actively seeks opportunities to establish new partnerships through program funding and coordination with local stakeholders; affordable housing development community; private and non-profit agencies and the Corpus Christi Housing Authority.

Actions planned to reduce lead-based paint hazards

The City provides lead-based paint hazard screening on all housing rehabilitation projects funded by CDBG or HOME grant funds. Lead based paint screening services is contracted out to a 3rd party lead-based paint company. The City will streamline the bid process to procure higher level of participation from local companies to increase and expedite the number of lead-based paint hazard screenings.

Actions planned to reduce the number of poverty-level families

The 2017 Census Bureau estimates, 16.2% of people living in the City of Corpus Christi are below poverty level. Although the City of Corpus Christi does not provide social services itself, the City supports non-profit groups, County and State efforts to move low-income persons to economic self-sufficiency or to a

maximum level of economic independence.

The City works closely the Texas Homeless Network's Balance of State by providing technical assistance and attending committee meetings to establish and implement local goals and objectives to reduce number of poverty-level families. Specifically, the coordinated entry component implementation.

The City has established a strong partnership with the Homeless Issues Partnership (HIP) by providing representation to monthly meeting as well as assisting in solutions for the homeless population in Corpus Christi.

The City continues efforts to establish a strong working relationship with the Housing Authority of Corpus Christi to reduce the number of poverty-level families through the development of services needed to assist those families with educational opportunities, job growth, and life skills training through the various social service agencies operating in the city.

Actions planned to develop institutional structure

The City has in place a strong institutional structure necessary to carry out its housing and community development strategies. The City's Housing and Community Development Department will administer the CDBG, ESG and HOME funded programs. HCD staff has a combined 62 years' experience in HUD fund grant administration.

In conjunction with other City operating departments, HCD will also implement eligible public facility improvements proposed by the FY2020 Consolidated Plan or any of the Annual Action Plans.

Accordingly, HCD and the City's non-profit agencies have longstanding ties and an effective delivery system for social services to the youth, persons with special needs, homeless, veterans, and low- and moderate-income residents. HCD will integrate the public facility activities and affordable housing proposed in the Action Plan with these on-going operations.

The City's HCD will continue to coordinate with various community groups to determine objectives and goals through the public participation process. These groups play a vital role in implementing the Five-Year Consolidated Plan and the Annual Action Plans, annual Performance Reviews, and any proposed Substantial Amendments. All stakeholders are welcomed and encouraged to participate in the implementation of this Consolidated Plan and Action Plan.

Additionally, the City will continue to be actively engaged with the Texas Homeless Network's Balance of State monthly meetings and participates on their webinars, trainings and certifications. The City also provides technical assistance and actively participates with HIP Board meetings. The focus of these efforts is to build strong relationships with local agencies; build staff capacity; improve and expand

community outreach to reach target population; fund and improve homeless program services and delivery and show a united front to establish trust in the community.

The City will implement components of the 5-year plan and identify any gaps in provision of program service and delivery as well as address the Goals and Strategies of the Assessment of Fair Housing Report.

Actions planned to enhance coordination between public and private housing and social service agencies

The Corpus Christi Housing Authority maintain and administer housing vouchers in Nueces County. Although funding for public housing authority is not managed by the City, the City continue to fund housing-related activities, such as Tenant Based Rental Assistance, Minor Home Repair Grant and Demolition/Replacement housing programs for low-income persons.

The local nonprofit organizations in Corpus Christi provide several affordable housing and supportive services. These organizations typically have a specific target population that they serve, and accordingly possess a level of knowledge and expertise that is invaluable. The continuation and expansion of such services by aggressively seeking additional funding will be encouraged over the next year. In addition, better coordination between these agencies and with the public and private sector organizations will continue to be a high priority.

Discussion:

Actions planned to address obstacles to meeting underserved needs

The City identified and prioritized incentives available to support affordable housing development in high opportunity areas by leveraging Type B funds to support Village at Greenwood apartment project. The project entails 66 affordable housing units.

The City identified publicly owned land in high opportunity, environmentally healthy areas that can be reserved for affordable housing, including land currently owned by the City. The City will work with an affordable housing developer on the new construction of affordable housing units on a City's decommissioned park to include conveyance of land.

The City continues community outreach efforts and participation at local events and activities including: Request for Proposal and technical assistance public meetings; Town Hall meetings; Frost Bank Mini-Expo; and Homeless Issue Partnership (HIP) meeting attendance. The City also actively seeks

opportunities to establish new partnerships through program funding and events such a ribbon cutting functions for funded projects and newly awarded agencies.

Discussion:

The City's actions planned to address obstacles to meeting underserved needs include activities in support of special needs; assistance for victims of domestic violence; at-risk families and youth; the disabled; elderly; homeless; at-risk of homelessness; Veterans; institutionalized and those with mental health issues. Additionally, the City's actions to foster and maintain affordable housing include continued funding of programs and agencies that further the affordable housing goals of the City.

Lead-based paint hazards screening through 3rd party vendors will continue to be evaluated and environmental testing conducted.

Institutional structure will continue to be developed through continued coordination with the City, private and non-profit agencies, Corpus Christi Housing Authority, and other local and state agencies. Corpus Christi will continue to foster interdepartmental coordination and public service agencies in the community.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I) (1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	300,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	300,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City is not utilizing other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City's recapture provisions are intended to protect the City's HOME investment are used to enforce the requirement that the property assisted is the primary residence of the homebuyer for the duration of the of the HOME affordability period.

The following language is included in the homebuyer agreement for the homebuyer assistance program:

This Agreement, the related Deed of Trust and Promissory Note refer to the affordability provisions of 24 Code of Federal Regulations (CFR) Section 92.254. Also, the loan amount and terms of the loan are stated in the Deed of Trust and Promissory Note. As the affordability provisions place some limitations on your ability to sell the property for a period of five (5) years, you should be sure that you thoroughly understand these documents before you sign them. You should obtain legal advice if you do not understand any provision.

*language in the agreement to cover loan forgiveness, recapture and failure to pay:

LOAN FORGIVENESS: Homebuyer understands and agrees that provided that the Property remains the Homebuyer's principal place of residence throughout the five (5) year affordability period, after the Beginning Date as defined in paragraph 9 of this Agreement, the City will forgive 100% of Homebuyer's original principal amount of the HOME Funds Loan ("Loan"), and no further sums will be due to the City.

FAILURE TO REPAY: HOMEBUYER UNDERSTANDS AND AGREES THAT FAILURE TO REPAY THE HOME FUNDS IN ACCORDANCE WITH THIS AGREEMENT AND/OR THE LOAN DOCUMENTS AND/OR TO COMPLY WITH THE OTHER PROVISIONS OF THE LOAN DOCUMENTS, MAY RESULT IN THE FORECLOSURE OF THE CITY'S LIEN AGAINST THE PROPERTY AND THE LOSS OF HOMEBUYER'S RESIDENCE AND THE PROPERTY.

RECAPTURE PROVISION: Homebuyer understands and agrees that if Homebuyer sells the Property voluntarily or involuntarily through foreclosure, within the five (5) year period of affordability, then

the City will recapture all or a portion of the Loan provided to the Homebuyer as provided in this paragraph: The Loan will be forgiven pro rata by 1/60th of the original amount over the five (5) year period of affordability for each month the Loan is outstanding. The monthly reductions shall take effect on the same day of the month as the Beginning Date of the period of affordability, as defined in paragraph 9 of this Agreement, and will continue throughout the period of affordability as long as the home remains the principal residence of the Homebuyer.

***Continues the complete HOME Recapture Provisions are attached in AD-25, Unique Appendices.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City performs an income and asset certification for the homebuyer at the pre-qualification step to ensure the homebuyer is low to moderate – income.

The City has implemented recapture provisions in all contract documents which ensures the recapture of funds and affordability period by the homebuyer.

Homebuyer agrees to comply with all applicable requirements of the HUD Affordable housing home ownership statutes and regulations, including but not limited to 24 CFR 592.254, and more specifically 24 CFR 5 92.254(a) entitled "Qualification as Affordable Housing: Homeownership", as amended. Homebuyer agrees that the housing being purchased must be a single residential unit. The unit maybe a house, condo, townhome, or manufactured home, Funds will not be provided to purchase properties with multi-units. The housing must be modest housing meaning the maximum sales price cannot exceed 95% of the median purchase price for the area.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City has no current projects in this category.

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

Written standards are attached in AD-25, Unique Appendices.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Salvation Army continues to take the lead in the effort to provide a central point to determine the housing and social service needs of homeless persons. Homeless Issues Partnership, Inc (HIP) is managing the CES.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Funds will be awarded to community-based nonprofit organizations providing emergency shelter and related services to the homeless, on a dollar-for-dollar match. ESG funds will be used for homeless prevention, rapid re-housing, emergency shelter and outreach. During this process, request for proposals were released and nonprofit organizations applied for funding. Staff reviewed the requests and provided a narrative to department staff. Department staff reviewed, evaluated and scored each recipient request. Based on the score given, projects were ranked by score and were recommended funding by their rank. Projects were presented to City Council for approval.

It is a priority of HUD and the City of Corpus Christi to work under a "Continuum of Care" approach to homelessness to assist homeless individuals and families to obtain a decent living environment, either through rental housing or home ownership. The Housing and Community Development Department specifically seeks proposals to provide shelter and supportive services for the homeless.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City requires non-profits participating in the ESG program to have homeless representatives on their boards of directors. This is monitored on an annual basis.

5. Describe performance standards for evaluating ESG.

The City measures by using Performance Measures/Quality Controls, Monitoring Activities, and Monitoring Schedules for evaluating ESG performance standards. See Appendix 2

The City strives to meet all program specific requirements as detailed in the enabling legislation and program guidelines. City staff works with subgrantees to ensure that these requirements are met and oversees internal operations towards the same goal.

See above information for program specific requirements for the CDBG, HOME, and ESG programs.

Attachments

Citizen Participation Comments

CAAP 2020-2021 MANDATORY MEETING SCHEDULE

DATE	PLACE & LOCATION	MEETING TYPE	TIME
February 4, 2020	City Hall, 1201 Leopard St., 2nd Fl. HCD Conf. Room	TA Workshop (City Depts. Only)	9:00 a.m.
February 7, 2020	City Hall, 1201 Leopard St., 6th Fl. Conference Room Programs: CDBG-9 a.m.; ESG-10 a.m.; HOME-11 a.m.	Public Hearing/TA	9:00 a.m.
February 13, 2020	City Hall, 1201 Leopard St., 6th Fl. Conference Room	Public Hearing / TA / Neighborhood Mtg.	5:30 p.m.
February 19, 2020	City Hall, 1201 Leopard St., 6th Fl. Conference Room	TA Workshop / Neighborhood Mtg.	5:30 p.m.

HCD Technical Assistance FY2020 RFP Workshop
 CDBG - Interdepartmental
 Tuesday, February 4, 2020

	Name	Department	Phone #	Email
1	Liza Lopez	Police - Code	826-3170	lizac@cc-texas.com
2	Lisa Oliver	Public Relations	826-3332	lisa.o@cc-texas.com
3	Alvin Wither	HCD	826-3034	AlvinW@cc-texas.com
4	Claudia Rosler	HCD	826-3035	Claudia.R@cc-texas.com
5	Jennifer Wenger	HCD	826-3250	JenniferW@cc-texas.com
6	Levia Kamore	HCD	826-3816	LeviaK@cc-texas.com
7	Lillie Aronow	HCD	826-3015	lillie.a@cc-texas.com
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HCD Technical Assistance FY2020 RFP Workshop
 HOME - 11:00 a.m.
 Friday, February 7, 2020

	Name	Department	Phone #	Email
1	Sara Zscheinelmeier	Prospera - Village@Home	210-737-4465	sara.z@prosperahomes.org
2	Angela Kooch	AHR	301-334-0289	angelakooch@ahr.vic.gov
3	Judy Teague	AHR	361-334-0289	judyteague@ahr.vic.gov
4	Janet Wenger	HCD	826-3034	janet.wenger@hcd.texas.gov
5	Joseph L. Taylor	HAFF	417-744-4686	jtaylor@haff.texas.gov
6	Claudia Rosales	HCD	361-826-3034	claudia.rosales@hcd.texas.gov
7	Alia Wilcher	HCD	826-3034	Alia.Wilcher@hcd.texas.gov
8	Lillie Antonow	HCD	826-3034	lillie.antonow@hcd.texas.gov
9	Leticia Karmore	HCD	826-3816	leticia.karmore@hcd.texas.gov
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HCD Technical Assistance FY2020 RFP Workshop
 ESG - 10:00 a.m.
 Friday, February 7, 2020

	Name	Department	Phone #	Email
1	Melinda Bulef	HR & Bus	(361) 769-7735	bulef.melinda@hcd.hawaii.gov
2	Amber Rosales	SS T&A	361-834-9497	ambrosales@hcd.hawaii.gov
3	Gustavo Perez	TSA	361-658-5616	gustavo.perez@hcd.hawaii.gov
4	Heather Revilla	Endeavors	361-356-3649	hrevilla@hcd.hawaii.gov
5	Michelle Turner	COA	361-852-2273	mturner@hcd.hawaii.gov
6	Claudia Rosales	HCD	361-826-3039	claudia.rosales@hcd.hawaii.gov
7	Jennifer Langer	HCD	826-3250	Jennifer.langer@hcd.hawaii.gov
8	Alysa Witalis	HCD	826-3074	awitalis@hcd.hawaii.gov
9	Lilia Plonzo	HCD	826-3045	lplonzo@hcd.hawaii.gov
10	Leticia Kanmore	HCD	826-3816	leticia.kanmore@hcd.hawaii.gov
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HCD Technical Assistance FY2020 RFP Workshop
 CDBG - 9:00 a.m.
 Friday, February 7, 2020

	Name	Department	Phone #	Email
1	Maria O'Neil	Boys & Girls Club	361-520-5425	marf@bgcbb.org
2	Angela Loop	AMPC	361-334-0289	angela@amnicb.org
3	Stephanie Miller	Boys & Girls Club	361-853-2505	smiller@bgcbb.org
4	Alyia Witcher	HCD	361-324-3054	AlyiaW@ctexas.com
5	Claudia Rosalez	HCD	361-826-3039	ClaudiaR@ctexas.com
6	JUDY FEE	AMTR	361-334-0289	judyf@amnicb.org
7	Jennifer Wagner	HCD	824-3250	Jenniferw@ctexas.com
8	Lillie Aronzo	HCD	824-3045	lilliea@ctexas.com
9	Leticia Kanmore	HCD	824-3816	leticiak@ctexas.com
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HCD Technical Assistance FY2020 RFP Workshop
 CDBG, ESG and HOME Programs
 Thursday, February 13, 2020 - 5:30 p.m.

	Name	Department	Phone #	Email
1	Leticia Kammur	HCD	311 826 3816	leticia.kammur@ctexas.com
2	Jennifer Wenzel	HCD	826-3050	Jennifer.Wenzel@ctexas.com
3	Lillie Alonzo	HCD	826-3045	Lillie.A@ctexas.com
4	Claudia Rosalez	HCD	826-3039	Claudia.R@ctexas.com
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HCD Technical Assistance FY2020 RFP Workshop
 CDBG, ESG and HOME Programs
 Wednesday, February 19, 2020 - 5:30 p.m.

	Name	Department	Phone #	Email
1	Jennifer Wanger	HCD	361-826-3250	Jennifer.Wanger@cityofaustin.com
2	Julie Antonz	HCD	826-3045	Julia.Antonz@cityofaustin.com
3	Claudia Rosales	HCD	361-826-3059	Claudia.Rosales@cityofaustin.com
4	Alvin Ditcher	HCD	361-826-3034	AlvinDitcher@cityofaustin.com
5	Leticia Ramirez	HCD	826-3816	Leticia.Ramirez@cityofaustin.com
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City of Austin, Community Development Department, FY2020 RFP Workshop, February 19, 2020 - 5:30 p.m. - Workshop Sign-In Sheet

Public Notices

request for proposals and the process. All interested persons are invited to attend any of the following meetings usual for February 4 at 9:00 a.m. This is exclusive for City Department only.

DATE: February 4, 2020
 PLACE & LOCATION: City Hall 1201 Leona St. 5th Floor Conference Room
 MEETING TYPE: TA Workshop (City Departments Only)
 TIME: 9 a.m. - 10 a.m.

DATE: February 7, 2020
 PLACE & LOCATION: Public Hearing/TA Workshop
 City Hall 1201 Leona St. 5th Floor Conference Room
 TIME: 10:00 a.m. - 11:00 a.m.

DATE: February 18, 2020
 PLACE & LOCATION: City Hall 1201 Leona St. 5th Floor Conference Room
 MEETING TYPE: Public Hearing/TA Workshop
 TIME: 9:30 a.m.

DATE: February 19, 2020
 PLACE & LOCATION: City Hall 1201 Leona St. 5th Floor Conference Room
 MEETING TYPE: Neighborhood Meeting / TA Workshop
 TIME: 10:00 a.m.

Non-profit organizations providing services to low-income individuals are invited to attend any of the above meetings usual for February 4, 2020 at 9:00 a.m. However, interested organizations and interested parties will be required to submit a Request for Proposal form and attend a TA Workshop if they are submitting a RFP Application for FY2000 CDBG, ES0 and HOME Programs.

Staff will release the FY2000-2021 Pre-Application form on January 1, 2020, with the release of the RFP Application on February 1, 2020. Pre-Application forms and RFP Applications will be available at the above addresses TA Workshops and Neighborhood Meetings and at the following website: www.ci.casa-cristi.com (under neighborhood development) and at HCD, City Hall, 2nd Floor, 201 Leona St., Casaca Christi, TX. Interested Pre-Applicants forms must be submitted to HCD at least 10:00 a.m. on Friday, January 17, 2020, with hard copies of the RFP Application not to later than 12:00 p.m. on Friday, March 1, 2020. Pre-Application forms under RFP Applications received after these due dates and times will not be considered. For further information, you may contact Leticia Karamara, HCD Administrator, at 214-395-3016.

AVISO PARA LA VIVIENDA PÚBLICA Y EL DESARROLLO COMUNITARIO PARA EL CONSIDERADO ANUAL ACCIÓN LANZAMIENTO PLAN (CAAP) DE FORMA PREVIA A LA SOLICITUD COMPLETA (SOLICITUD DE PROPUESTA) ANUNCIOS DE AUDIENCIA PÚBLICA, ASISTENCIA TÉCNICA (TA), EXPOS Y REUNIONES DE VECINARIES.

El Departamento de Vivienda y Desarrollo Comunitario de la ciudad (HCD) se preparó para el FY2000 Plan de acción anual como parte (CAAP) para la acción pre-aplicación formulario de pre-aplicación previa a la solicitud al HCD de todos los partes interesadas, con la intención de proporcionar un ambiente

Public Notices

subvención de desarrollo Comunitario (CDBG), Consejo de Soluciones de Desarrollo (ES0) e Iniciativa Programa de Vivienda (HOME) - Cada semana el personal revisor y monitor leen los procesos de identificación y otros materiales de la presentación de la solicitud de RFP. Se programarán conferencias y talleres para todos los solicitantes que no hayan recibido pre-aplicación formulario de pre-aplicación previa a la solicitud de RFP para un proyecto en el último año o según sea considerado necesario. Estos talleres se programarán con cada semana de acuerdo a las solicitudes previas a la solicitud de RFP.

El personal evaluará solicitudes de vivienda de TA y CDBG/ES0 viviendas para el FY2000 en la ciudad de Casaca Christi, CAAP que incluye un programa CDBG, ES0 y HOME. El propósito de la audiencia pública, las talleres de TA y las reuniones vecinales son proporcionar información del programa, discutir con los interesados las necesidades de vivienda y la comunidad y responder a cualquier pregunta o inquietud que surja durante el proceso. Todas las partes interesadas están invitadas a asistir a cualquier taller o reunión de pre-aplicación previa a la solicitud de RFP que se realice entre las 9:00 a.m. y las 5:00 p.m. en los días de la semana.

Fecha: Febrero 4, 2020
 LUGAR Y UBICACIÓN: Ayuntamiento 1201 Leona St. 5to Piso Sala de conferencias

Fecha: Febrero 7, 2020
 LUGAR Y UBICACIÓN: Ayuntamiento 1201 Leona St. 5to Piso Sala de conferencias

Fecha: Febrero 18, 2020
 LUGAR Y UBICACIÓN: Ayuntamiento 1201 Leona St. 5to Piso Sala de conferencias

Fecha: Febrero 19, 2020
 LUGAR Y UBICACIÓN: Ayuntamiento 1201 Leona St. 5to Piso Sala de conferencias

Las organizaciones sin fines de lucro que prestan servicios a personas de bajos y moderados ingresos están invitadas a asistir a reuniones de las reuniones vecinales, expos para el inicio de 2020 a las 9:00 a.m. Sin embargo, las organizaciones sin fines de lucro y los grupos de apoyo deben solicitar un formulario de pre-aplicación y asistir a un taller de TA al menos presentando una solicitud de RFP para el FY2000 programa CDBG, ES0 y HOME.

El personal evaluará solicitudes de vivienda de RFP para el FY2000-2021 el 1 de marzo de 2020. Se programarán talleres previos a la solicitud de RFP y los talleres de TA y las solicitudes

Public Notices

de RFP estarán disponibles en los talleres de TA y en el siguiente sitio web: www.ci.casa-cristi.com/development y en HCD, Ayuntamiento 1201 Leona St. 5to Piso Sala de conferencias. Los solicitantes deben presentar al HCD a más tardar a las 5:00 p.m. el Viernes, febrero 12 de 2020, con copia impresa de la solicitud de RFP a más tardar a las 5:00 p.m. el Viernes febrero 12 de 2020. Las solicitudes previas a la solicitud de RFP de los interesados en el proceso de pre-aplicación previa a la solicitud de RFP para un proyecto en el último año o según sea considerado necesario. Estos talleres se programarán con cada semana de acuerdo a las solicitudes previas a la solicitud de RFP.

El personal evaluará solicitudes de vivienda de TA y CDBG/ES0 viviendas para el FY2000 en la ciudad de Casaca Christi, CAAP que incluye un programa CDBG, ES0 y HOME. El propósito de la audiencia pública, las talleres de TA y las reuniones vecinales son proporcionar información del programa, discutir con los interesados las necesidades de vivienda y la comunidad y responder a cualquier pregunta o inquietud que surja durante el proceso. Todas las partes interesadas están invitadas a asistir a cualquier taller o reunión de pre-aplicación previa a la solicitud de RFP que se realice entre las 9:00 a.m. y las 5:00 p.m. en los días de la semana.

Fecha: Febrero 4, 2020
 LUGAR Y UBICACIÓN: Ayuntamiento 1201 Leona St. 5to Piso Sala de conferencias

Fecha: Febrero 7, 2020
 LUGAR Y UBICACIÓN: Ayuntamiento 1201 Leona St. 5to Piso Sala de conferencias

Fecha: Febrero 18, 2020
 LUGAR Y UBICACIÓN: Ayuntamiento 1201 Leona St. 5to Piso Sala de conferencias

Fecha: Febrero 19, 2020
 LUGAR Y UBICACIÓN: Ayuntamiento 1201 Leona St. 5to Piso Sala de conferencias

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NOTICE TO THE PUBLIC HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT
 FY2000-2021
 CONSOLIDATED ANNUAL ACTION PLAN (CAAP) RELEASE OF PRE-APPLICATION FORM AND RFP APPLICATION REQUEST FOR PROPOSALS
 ANNOUNCEMENT OF PUBLIC HEARINGS, TECHNICAL ASSISTANCE (TA) WORKSHOPS AND NEIGHBORHOOD MEETINGS

The City's Housing and Community Development Department (HCD) will be soliciting for the FY2000 Consolidated Annual Action Plan (CAAP). As part of the RFP Application process, interested parties are invited to submit a Request for Proposal (RFP) for the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and HOME Investment Partnerships (HOME). This will allow staff to review and screen all proposals for eligibility and other requirements prior to the submission of the RFP Application. One-on-one interviews will be scheduled for all applicants who have not previously received CDBG, ES0 and HOME Pre-Application forms for a project within the last year or six months necessary. These interviews will be scheduled with each application prior to the Pre-Application forms are submitted to HCD.

Staff will hold Public Hearings, Technical Assistance (TA) workshops and neighborhood meetings for the City of Casaca Christi's FY2000 CAAP that includes the CDBG, ES0 and HOME Programs. The purpose of the Public Hearings, TA Workshops, and neighborhood meetings are to provide program information, receive comments

the job network

Grantee Unique Appendices

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Corpus Christi has adopted a Recapture Policy that serves to address the continued affordability of housing units acquired with HOME funds. Recaptured funds are HOME funds which are recouped by the City of Corpus Christi when HOME assisted homeownership housing does not continue to be the principal residence of the assisted homebuyer for the full affordability period required by 24 CFR 92.254(a)(4). When HOME funds are used to assist a household in the purchase of a unit, restrictions will be placed on the unit to ensure compliance with the recapture requirements described in 24 CFR 92.254(a)(5)(ii). This section sets forth the method that will be used by the City of Corpus Christi to enforce these requirements. In the event there is a transfer of title, voluntary or involuntary, within the affordability period, the City of Corpus Christi has selected the "Owner Investment Returned First" recapture option (as defined under 24 CFR 92.254(a)(5)(i)(A)(4) to calculate the recapture amount.

The Homebuyer Subsidy (Direct Subsidy) is the amount of the subject to the recapture provisions.

*If the net proceeds from a voluntary sale or involuntary sale by foreclosure are insufficient to repay the prorated amount of the Loan provided to the Homebuyer, the City shall recapture the entire amount of net proceeds from the sale. If there are no net proceeds from the sale, no repayment is required. Net proceeds are defined as the sales price minus superior loan repayment and any closing costs incurred by the homebuyer.

The City enforces the recapture restrictions by recording a Deed of Trust against the property.

City of Corpus Christi
HOME INVESTMENT PARTNERSHIP PROGRAM
RECAPTURE PROVISIONS

The City of Corpus Christi, HOME Down Payment Assistance Program in compliance with 24 CFR 92.254 of the HOME rule, has adopted the following recapture policy, using the HUD acceptable recapture model, *Reduction (or Forgiveness) During the Affordability Period*.

The HOME recapture provisions are established in §92.254(a)(5) and permit the original homebuyer to sell the property to any willing buyer within the affordability period, while the City of Corpus Christi is able to recapture all or a portion of the HOME assistance provided to the original homebuyer. The recapture approach requires that all or a portion of the direct subsidy provided to the homebuyer be recaptured from the net proceeds of the sale.

Direct HOME Subsidy- the amount of HOME assistance, including any program income that enabled the homebuyer to buy the unit. It includes down payment, closing costs, interest subsidies, or other HOME assistance provided directly to the homebuyer. It also includes any assistance that reduced the purchase price from the fair market value to an affordable price. Furthermore, if HOME funds are used for the cost of developing a property and the unit is sold below fair market value, the difference between the fair market value and the purchase price is considered to be directly attributable to the HOME subsidy.

Net Proceeds- the sales price minus the superior loan repayment (other than HOME funds) and any closing costs. The City of Corpus Christi may require full or partial repayment of the direct HOME subsidy when a subsequent sale occurs during the affordability period. If there are no proceeds or insufficient proceeds to recapture the full amount of HOME investment due, the amount subject to recapture must be limited to what is available from the net proceeds.

The period of affordability is based upon the total amount of HOME funds subject to recapture, which is based on the amount of HOME assistance that enabled the homebuyer to purchase the home. This may include any HOME assistance that reduced the purchase price from fair market value to an affordable price, but excludes the amount between the cost of producing the unit and the market value of the property, such as the development subsidy. The recaptured funds must be used to carry out HOME eligible activities within the City of Corpus Christi. The period of affordability for the HOME Down Payment Assistance Program is five (5) years. As per HUD regulations, the period of affordability does not begin until the activity is shown as completed in HUD's Integrated Disbursement and Information System ("IDIS"). Therefore, the period of affordability may not start until sometime after the actual execution date of the Agreement and related Deed of Trust and Promissory Note. The period of affordability will however begin on the same date as the IDIS activity completion date.

The following table outlines the required minimum HOME affordability periods:

HOME Investment Per Unit	Minimum Period of Affordability
Under \$15,000	5 Years
\$15,000 to \$40,000	10 Years

Reduction (or Forgiveness) During the Affordability Period: The City of Corpus Christi has chosen to reduce the amount of direct HOME subsidy on a pro-rata basis for the time the homebuyer has owned and occupied the dwelling, measured against the required affordability for its HOME Down Payment Assistance Program. The HOME Down Payment Assistance Program will provide a program and income eligible homebuyer with up to \$5,000 in HOME assistance.

The pro rata amount to be recaptured will be determined by the following formula:

of years in the home x the total direct HOME subsidy = Recapture Amount period of affordability

-The number of years the homebuyer occupied the home, divided by the period of affordability:

-Multiply the resulting figure by the total amount of direct HOME subsidy originally provided to the homebuyer

If there are insufficient net proceeds available to recapture the full amount pro rata amount due, then it is not required to repay the difference between the prorated direct HOME subsidy due and the amount the City of Corpus Christi is able to recapture from available net proceeds.

Recapture Example:

A homebuyer receives \$5,000 of HOME down payment assistance to purchase a home. The total direct HOME subsidy to the homebuyer is \$5,000 and requires a 5 year period of affordability. If the homebuyer sells the home in year 3 of the 5 year affordability period, the City of Corpus Christi would forgive 60 percent of the direct HOME subsidy and recapture 40 percent of the direct HOME subsidy, or \$2,000 of the HOME investment, assuming that there are sufficient net proceeds available.

In summary:

The City of Corpus Christi will ensure that a detailed HOME Homebuyer Assistance Program Agreement and Notice of Period of Affordability Agreement that convey the recapture provisions is executed with the homebuyer to ensure that all parties are aware of the specific HOME requirements applicable to the home, such as the period of affordability, principal residency requirement, terms and conditions of the recapture requirement. The HOME Homebuyer Assistance Program Agreement is a separate legal document that will comply with 24 CFR 92.254 of the HOME rule. As per accordance with the terms and provisions of the HOME Homebuyer Assistance Program Agreement, the City of Corpus Christi through the Notice of Period of Affordability Agreement will provide the homebuyer with the HUD IDIS activity completion date, which is equal to the beginning date of the Period of Affordability.

Signature

Date:

Signature

Date:

CONTACT INFORMATION

Housing and Community Development

Rudy Bentancourt, Director

1201 Leopard St.

Corpus Christi, TX 78401

(361) 826-3010

City of Corpus Christi

Housing and Community Development Department

ESG Written Standards

The following standards were developed for providing assistance with Emergency Solutions Grant (ESG) funds as required by 24 CFR 576.400(e).

Overview

The City of Corpus Christi (City) has developed written standards for the provision of ESG assistance which includes policies and procedures for evaluating each individual or family's eligibility to obtain ESG assistance. The Emergency Solutions Grant, formerly known as the Emergency Shelter Grant, reflects the change in the program's focus from addressing the needs of homeless people in emergency or transitional shelters to assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The Emergency Solutions Grants program written standard serves as a guide in administering the City's ESG funds. ESG regulations 24 CFR Part 576, as amended, are clear regarding eligible program uses: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and data collection through the Homeless Management Information System (HMIS).

The City has the discretion of identifying how program funds can best be utilized based on the needs of the homeless in the community. This includes evaluating the amount in administration funds allowable; the statutory cap is 7.5 percent-for subrecipients.

The City will continue to refine its written standards through consultation with various service providers and the Continuum of Care.

Amendment Request

The Subrecipient is allowed a maximum of one (1) amendment request per program year. Any subrecipient making a request must submit a formal timely request on agency letterhead, addressed to the Community Development (CD) Administrator, Housing and Community Development Department (HCD), and provide detailed information as to the reason the amendment is being requested. The HCD has ten (10) business days to respond with its decision. Please note that any amendment request must be authorized by the CD Administrator before a subrecipient can make changes as requested.

Client Eligibility

Individuals or Families seeking assistance for homeless prevention must be at 30% of the Area Median Income (AMI) or below. In addition, individuals or family requesting services through the ESG program must meet HUD's definition of homelessness or at-risk of homelessness. To determine if an individual or family is income eligible, the subrecipient must examine an individual or family's annual income to ensure that it does not exceed the most current area income limits as posted on:

<http://www.huduser.org/datasets/il.html>

Additionally, below are the different categories clients can qualify for assistance:

NOTE: OR signifies either/or category, while AND signifies the client must meet all criteria listed.

1. At-Risk of Homelessness:
 - a. Category 1- Individual or Family
 - i. 30% of AMI or below
And
 - ii. Insufficient resources or support networks immediately available to prevent household from moving into an emergency shelter, hotel or motel placement or place not fit for human habitation
And
 - iii. Meets one of the following conditions:
 1. Two moves in the past 60 days due to economic hardship
 2. Living doubled-up due to economic hardship
 3. Possess written notice terminating current living situation within 21 days of application
 4. Living in hotel or motel paid for by household income
 5. Living in crowded conditions: SRO or Efficiency with more than 2 people or larger unit with more than 1.5 people per room
 6. Exiting publically funded institution
 7. Living in housing with characteristics associated with instability and increased risk of homelessness
 - b. Category 2 – Unaccompanied children and youth
A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
 - i. Runaway and Homeless Youth Act
 - ii. Head Start Act
 - iii. Violence Against Women Act
 - iv. Public Health Service Act
 - v. Food and Nutrition Act
 - vi. Child Nutrition Act
 - c. Category 3 - Families with Children and Youth
An unaccompanied Youth Who does not qualify as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parents or guardians of that child or youth living with them

2. Homeless

a. Category 1- Literally Homeless

An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- i. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground
- ii. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals)
- iii. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

b. Category 2- Imminent Risk of Homelessness

Individual or family who will imminently lose their primary nighttime residence, provided that:

- i. The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance
 - ii. No subsequent residence has been identified
- And**
- iii. The individual or family lacks the resources or support networks, e.g., family friends, faith-based or other social networks, needed to obtain permanent housing

c. Category 3- Homeless under other Federal statute

Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify homeless under this definition, but who:

- i. Are defined as homeless under
 1. Section 387 of the Runaway and Homeless Youth Act
 2. Head Start Act
 3. Food and Nutrition Act of 2008
 4. Section 725 of the McKinney-Vento Homeless Assistance Act

- ii. Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance
- And**
- ii. Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance
- d. Category 4-Fleeing/Attempting to flee DV
- Any individual or family who
- i. Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence
 - ii. Has no other residence
- And**
- iii. Lacks the resources or support networks, e.g., family, friends, faith based or other social networks, to obtain other permanent housing

Reporting Date

1. Monthly payment requests, expenditure reports, matching funds shall be submitted, in a format prescribed by the City which identify the allowable expenditures incurred under this contract.
2. Quarterly performance reports shall be submitted, in a format prescribed by the City, by the first Wednesday of the month after the quarter end, which identify the activities accomplished under this contract.
3. The City of Corpus Christi program year begins on October 1st and ends on September 30th of the following year. At completion of all activities, a contract closeout report must be submitted within 30 days of the end of the contract. The Subrecipient is required to supply such information, in such form and format as the City may require. All records and reports must be made available to any authorized City representative upon request and without prior notice.
4. All ESG Subrecipients must use HMIS to report on clients served by the ESG program.

Templates

The City will promote efficiency in reporting, promote cost-savings, reduce and simplify paperwork and ensure that applicable laws, statutes, and regulations are applied in the design of newly created standard reporting forms for all subrecipients. These forms are all included as attachments in the agreement for the 2019 Program Year.

Matching Funds

The City will meet the required dollar-for-dollar ESG match requirement by requiring subrecipients to match their award dollar-for-dollar with eligible match sources on a monthly basis. The amount will be reported on the subrecipient's monthly report and reimbursement request form. The dollar-for-dollar match from subrecipients can be in cash expended for allowable costs identified by OMB Circular A-87 and A-122. Additionally, program income for the ESG program can also be used as match funds. Further, the value of any real property, equipment, goods, or services can also be used as dollar-for-dollar match.

The City will provide its own match for administrative funds allocated to the City from staff salaries used to administer the grant.

Eligible Organizations

The Subrecipient must be a unit of local government or a private, non-profit organization, as defined by the Internal Revenue Service tax code, evidenced by having a Federal identification number, filed articles of incorporation, and written organizational by-laws.

Further, ESG subrecipients must meet the following criteria to become eligible for assistance under one or multiple activities:

1. Street Outreach (24 CFR 576.101)

a. Essential Services

- i. Related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care. Eligible costs include engagement, case management, emergency health and mental health services, transportation, and services for special populations.

2. Emergency Shelter (24 CFR 576.102)

Any facility with primary purpose to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements. Any project funded as an emergency shelter.

a. Renovation

- i. Include major rehabilitation or conversion, of a building to serve as an emergency shelter. The emergency shelter must be owned by a government entity or private nonprofit organization. The shelter must serve homeless persons for at least 3 or 10 years, depending on the type of renovation and the value of the building. Note: Property acquisition and new construction are ineligible ESG activities.

b. Essential Services

- i. Include case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations.
 - c. Shelter Operations
 - i. Include maintenance, rent, repair, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the emergency shelter. Where no appropriate emergency shelter is available for a homeless family or individual, eligible costs may also include a hotel or motel voucher for that family or individual.
- 3. Homeless Prevention (24 CFR 576.03)

Housing relocation and stabilization services and short-and/or medium-term rental assistance as necessary to prevent the individual or family from moving to an emergency shelter, a place not meant for human habitation, or another place described in paragraph (1) of the homeless definition.

 - a. The costs of homelessness prevention are only eligible to the extent that the assistance is necessary to help the program participant regain stability in their current housing or move into other permanent housing and achieve stability in that housing. Eligible costs include:
 - i. Rental Assistance: rental assistance and rental arrears
 - ii. Financial assistance: rental application fees, security and utility deposits, utility payments, last month's rent, moving costs
 - iii. Services: housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, credit repair
- 4. Rapid Re-Housing (24 CFR 576.04)

Housing relocation and stabilization services and/or short-and/or medium-term rental assistance as necessary to help individuals or families living in shelters or in places not meant for human habitation move as quickly as possible into permanent housing and achieve stability in that housing.

 - a. Eligible costs include:
 - i. Rental Assistance: rental assistance and rental arrears
 - ii. Financial assistance: rental application fees, security and utility deposits, utility payments, last month's rent, moving costs
 - iii. Services: housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, credit repair
- 5. Data Collection (24 CFR 576.07)

- a. ESG funds may be used to pay for the costs of participating in and contributing to the HMIS designated by the Continuum of Care for the area. More information about using an HMIS is available on the HMIS page.

Ineligible Organizations

An organization will not be eligible to apply for ESG funds if it meets the following conditions:

1. Outstanding audit or monitoring finding, unless appropriately addressed by a corrective action plan
2. Current appearance on the List of Suspended and Debarred Contractors
3. Terms and conditions of existing contract are not in full compliance
4. History of non-performance with contracts

Written Standards for Provision of ESG Assistance

Standard policies and procedures for evaluating individuals' and families' eligibility for Assistance under ESG.

Per 24 CFR 576.401 ESG subrecipients must conduct an initial evaluation to determine each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing.

ESG subrecipients must reevaluate the program participant's eligibility and the types and amounts of assistance the participant needs; not less than once every 3 months for participants who are receiving homelessness prevention assistance and rapid re-housing assistance.

At the subrecipient's discretion, reevaluations may be conducted more frequently than required by 24 CFR 576.401 and may also be incorporated into the case management process which must occur not less than monthly for homelessness prevention and rapid re-housing participants – See 24 CFR 576.401 (e) (i). Regardless of which timeframe is used, reevaluations, must at minimum, establish that:

The program participant does not have an annual income that exceeds 30 percent of median family income for the area, as determined by HUD; and the program participant lacks sufficient resources and support networks necessary to retain housing without ESG assistance. To determine if an individual or family is income eligible, the subrecipient must examine an individual or family's annual income to ensure that it does not exceed the most current area income limits as posted on:

<http://www.huduser.org/datasets/il.html>

When the program participant's income or other circumstances change (e.g. changes in household composition) that affects the program participant's need for assistance under ESG, the subrecipient must reevaluate the program participant's eligibility and the amount and types of assistance the program participant needs.

Standards for targeting and providing essential services related to street outreach

The City of Corpus Christi does not target ESG funding to any geographic area or client population. ESG subrecipients are selected through a request for proposal process based on service provision. Subrecipients will not duplicate services in the same Corpus Christi area of operation.

ESG funding may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. For the purposes of this section, the term “unsheltered homeless people” means individuals and families who qualify as homeless under paragraph (1) (i) of the “homeless” definition under 24 CFR Part 576.2. As outlined in 24 CFR Part 576.101, essential services consist of:

- i. Engagement;
- ii. Case management;
- iii. Emergency health services – only when other appropriate health services are inaccessible or unavailable within the area;
- iv. Emergency mental health services – only when other appropriate mental health services are inaccessible or unavailable within the area;
- v. Transportation; and
- vi. Services for special populations.

ESG subrecipients must determine an individual’s or family’s vulnerability and unwillingness or inability to access emergency shelter, housing, or an appropriate health facility, prior to providing essential services under this component to ensure that ESG funding is used to assist those with the greatest need for street outreach assistance.

Policies and procedures for admission, diversion, referral, and discharge by emergency shelters

a. Emergency Shelter Definition

The term Emergency Shelter was revised by 24 CFR Part 576.2 to mean “any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements. This definition excludes transitional housing. However, projects that were funded as an emergency shelter (shelter operations) under the FY 2010 Emergency Shelter Grants program may continue to be funded under the emergency shelter component under the Emergency Solutions Grants program, regardless of whether the project meets the revised definition.

b. Admission, Diversion and Referral

Shelter stays should be avoided, if possible, and when not possible, limited to the shortest time necessary to help participants regain permanent housing. Consistent with Section (a) of this document, ESG subrecipients must conduct an initial evaluation of all individuals or families to determine if they should be admitted to an emergency shelter, diverted to a provider of other ESG-funded components, such as rapid re-housing or homeless prevention assistance, or referred for other mainstream resources.

- c. ESG subrecipients must determine that individuals and families meet category (1), (2), (3), or (4) of the Homeless Definitions listed below and rate the individual's or family's vulnerability to ensure that only those individuals or families that have the greatest need for emergency shelter assistance receive ESG funded assistance.
 - i. Category 1 – Literally Homeless
 - ii. Category 2 – Imminent Risk of Homeless
 - iii. Category 3 – Homeless under Other Federal Statutes
 - iv. Category 4 – Fleeing/Attempting to Flee DV
- d. ESG subrecipients must also reassess emergency shelter participants, on an ongoing basis, to help determine the earliest possible time that they can be discharged to permanent housing. All persons discharged from emergency shelters will have their exit status entered into HMIS and will be provided discharge paperwork.
- e. Safety and Shelter Needs of Special Populations
 - a. ESG funding may be used to provide services for homeless youth, victim services, and services for people living with HIV/AIDS, so long as the costs of providing these services are eligible under the regulations for the emergency shelter component found at 24 CFR Part 576.102.
 - b. Consistent with ESG recordkeeping and reporting requirements found at 24 CFR Part 576.500, ESG subrecipients must develop and apply written policies to ensure the safety of program participants through the following actions:
 - i. All grantees and sub-grantees will take appropriate measures to provide for client confidentiality. Grantees and sub-grantees will develop and implement procedures to guarantee the confidentiality of records concerning program participants. All records containing personally identifying information (as defined in HUD's standards for participation, data collection, and reporting in a local HMIS) of any individual or family who applies for and receives ESG assistance will be kept secure and confidential.
 - ii. The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter, and
 - iii. The address or location of any housing of a program participant, including youth, individuals living with HIV/AIDS, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing will not be made public, except as provided under a preexisting privacy policy of the subrecipient and consistent with state and local laws regarding privacy and obligations of confidentiality.
 - c. In addition, ESG subrecipients must adhere to the following ESG shelter and housing standards found at 24 CFR Part 576.403 to ensure that shelter and housing facilities are safe, sanitary, and adequately maintained:

- i. Lead-Based Paint Requirements. The Lead-Based Paint Poisoning Prevention Act applies to all shelters assisted under ESG program and all housing occupied by program participants. All ESG subrecipients are required to conduct a Lead-Based Paint inspection on all units receiving assistance under the rapid re-housing AND homelessness prevention components if the unit was built before 1978 and a child under age of six or a pregnant woman resides in the unit.
- ii. Structure and Materials. The shelter building should be structurally sound to protect residents from the elements and not pose any threat to health and safety of the residents.
- iii. Access. The shelter must be accessible, and there should be a second means of exiting the facility in the case of emergency or fire.
- iv. Space and Security. Each resident should have adequate space and security for themselves and their belongings. Each resident must have an acceptable place to sleep.
- v. Interior Air Quality. Each room or space within the shelter/facility must have a natural or mechanical means of ventilation. The interior air should be free of pollutants at a level that might threaten or harm the health of residents.
- vi. Water Supply. The shelter's water supply should be free of contamination.
- vii. Sanitary Facilities. Each resident should have access to sanitary facilities that are in proper operating condition. These facilities should be able to be used in privacy, and be adequate for personal cleanliness and the disposal of human waste.
- viii. Thermal Environment. The shelter/facility must have any necessary heating/cooling facilities in proper operating condition.
- ix. Illumination and Electricity. The shelter/facility should have adequate natural or artificial illumination to permit normal indoor activities and support health and safety. There should be sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
- x. Food Preparation. Food preparation areas, if any, should contain suitable space and equipment to store, prepare and serve food in a safe and sanitary manner.
- xi. Sanitary Conditions. The shelter should be maintained in a sanitary condition.
- xii. Fire Safety-Sleeping Areas. There should be at least one working smoke detector in each occupied unit of the shelter facility. In addition, smoke detectors should be located near sleeping areas where possible. The fire alarm system should be designed for a hearing-impaired resident.
- xiii. Fire Safety-Common Areas. All public areas of the shelter must have at least one working smoke detector.

Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.

- a. City of Corpus Christi will allow agency developed intake and assessment tools and protocols that will be used by all agencies that receive ESG. In addition, the City will continue to collaborate with all CoC partners, including those that exist within the City of Corpus Christi region to share best practices and further develop common tools, including reporting templates, assessment documents, etc. The tools and protocols will create consistency in client intake and assessment and provide basis for appropriate agency referral and to develop targeting and prioritization protocols.
- b. Upon completion of the common intake and assessment tools and protocols, all ESG subrecipients will use that system to help determine the individual or family need for emergency shelter or other ESG-funded assistance, including essential services related to emergency shelter.
- c. ESG funding may be used to provide essential services to individuals and families who are in an emergency shelter. Essential services for participants of emergency shelter assistance can include case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations.
- d. ESG subrecipients are responsible to assess an individual or family's initial need for emergency shelter including the need for essential services for emergency shelter and must re-assess their need on an ongoing basis to ensure that only those individuals or families with the greatest need receive ESG-funded emergency shelter assistance. Shelters that serve families must serve all eligible families and may not refuse services based on the age of children or the size of the family.
- e. Client re-assessment will take place at the participant level and at the service provider level. Clients meet with case managers throughout their participation in the program, have regular progress evaluations and re-assessment of clients' need for essential services related to emergency shelter. Clients have opportunity to provide feedback and assessment about programs and services as well.

Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.

Coordination to assist the homeless and prevent homelessness will come from the leadership of the local Continuum of Care – Homeless Issues Partnership, Inc. Active engagement and membership in the local homeless coalition is strongly encouraged. The CoC will further engage and coordinate resources amongst other entities to improve current programs and funding.

Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.

- a. ESG-funded agencies will be responsible for ensuring that potential participants are served, with provisions for targeting some services to eligible households who meet prioritization criteria established through the Continuum of Care using coordinated assessment protocols.
- b. A key component to successful implementation of a coordinated assessment system within the City of Corpus Christi is a common screening and assessment process developed through the COC. Screening and assessment thoroughly explores a family's or individual's situation and pinpoints their unique housing and service needs. Based upon the assessment, families and individuals should be referred to the kinds of housing and services most appropriate to their situations and need.
- c. The common assessment tool aids matching individuals and families with the most appropriate assistance. Under homelessness prevention, ESG assistance is available to individuals and families below 30% of Area Median Income (AMI), and are homeless or at risk of becoming homeless.
- d. ESG funds can be used to prevent an individual or family from becoming homeless and regain stability in current housing or other permanent housing. Rapid re-housing funds can be used to assist individuals and families who are literally homeless progress toward permanent housing and achieve housing stability.
 - i. Homeless Prevention Households will be re-certified for continued eligibility every 3 months.
 - ii. Rapid Re-Housing Households will be re-certified annually.

Standards for determining the share of rent and utility costs that program participants must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.

- a. Standards for both homelessness prevention and rapid re-housing for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following:
 - i. Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the current Fair Market Rent limit, established by HUD.
 - ii. The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units. See 24 CFR 574.320.
 - iii. The rental unit must meet minimum habitability standards found at 24 CFR 576.403.
 - iv. There must be a rental assistance agreement and lease between the property manager and tenant.
 - v. No rental assistance may be made to an individual or family that is receiving rental assistance from another public source for the same time period.
 - vi. Rental assistance may not be provided to a participant who is currently receiving replacement housing payments under Uniform Relocation Assistance.
- b. Per 24 CFR 576.106 (e), ESG subrecipients may make rental assistance payments only to an owner with whom the subrecipient has entered into a rental assistance agreement. The rental assistance

agreement must set forth the terms under which rental assistance will be provided, including the requirements that apply under this section. The rental assistance agreement must provide that, during the term of the agreement, the owner must give the subrecipient a copy of any notice to the program participant to vacate the housing unit, or any complaint used under state or local law to commence an eviction action against the program participant.

Standards for determining how long a particular program participant will receive rental assistance and whether and how the amount of that assistance will be adjusted over time.

- a. Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, ESG subrecipients may provide a program participant with up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.
 - i. Short-term rental assistance is assistance for up to 3 months of rent.
 - ii. Medium-term rental assistance is assistance for more than 3 months but not more than 10 months of rent.
 - iii. Payment of rental arrears may consist of a one-time payment for up to 3 months of rent in arrears, including any late fees on those arrears.
- b. The maximum amount of rental assistance provided, and an individual or family's level of responsibility for rent payments, over time, shall be determined by the ESG subrecipient and shall be reflective of the individual or family's need for rental assistance and the level of financial resources available to the ESG subrecipient.
- c. Rental assistance will end if and when other subsidy begins, such as Section 8 Housing Choice Voucher, public housing, or project based rental subsidy.
- d. Guidance from the Texas Homeless Network, through Balance of State, will establish, evaluate and modify rental assistance parameters based on data such as community need, outcomes and available funding within the HUD guidelines.

Standards for determining the type, amount, and duration of housing stabilization and relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.

- a. Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, subrecipients may use ESG funding to pay housing owners, utility companies, and other third parties for some or all of the following costs, as allowed under 24 CFR 576.105:
 - i. Rental application fees
 - ii. Security deposits
 - iii. Last month's rent
 - iv. Utility deposits
 - v. Utility payments
 - vi. Moving costs, and
 - vii. Some limited services costs

- b. Consistent with 24 CFR 576.105 (c), ESG subrecipients determine the type, maximum amount and duration of housing stabilization and relocation services for individuals and families who are in need of homeless prevention or rapid re-housing assistance through the initial evaluation, re-evaluation and ongoing case management processes.

- b. Consistent with 24 CFR 576.105(d), financial assistance for housing stabilization and relocation services cannot be provided to a program participant who is receiving the same type of assistance through other public sources or to a program participant who has been provided with replacement housing payments under the Uniform Relocation Act (URA) during the period of time covered by the URA payments.

Monitoring/ On-Site Visit

The three basic goals for oversight and monitoring of the progress and performance of ESG grantees/recipients include:

- 1. Ensure that ESG funds are used effectively to assist homeless individuals and families and that the basic ESG program goals are met
- 2. Ensure compliance with ESG regulations and program requirements in the usage of funds and in carrying out program activities
- 3. Enhance and develop the management capacity of grantees or recipients

Monitoring of subrecipients will be conducted on an annual basis. New subrecipients will be monitored on a quarterly basis and will be provided Technical Assistance on an as needed basis. Monitoring can take a number of forms and can include review of reimbursement requests, monthly reports, performance measures, and on-site assessments. If city representatives have a concern or finding the following will take place;

- 1. Concern
 - a. A concern is a deficiency in program performance not based on statutory, regulatory, or other program requirement (sanctions or corrective actions are not authorized for concerns).
 - b. City will bring the concern to the attention of the subrecipient via formal letter sent certified mail and by email and recommend actions to address concerns and/or provide technical assistance.
 - c. Concerns do not require a response.
- 2. Finding
 - a. A finding is a deficiency in a subrecipient's program performance based on material noncompliance with a statutory, regulatory, or program requirement for which sanctions or corrective actions are authorized.

- b. City of Corpus Christi will provide documentation via formal letter sent certified mail and by email and will include:
 - i. Condition
 - ii. Criteria
 - iii. Cause
 - iv. Effect
 - v. Corrective action
- 3. The subrecipient must respond to City of Corpus Christi within thirty (30) business days of notification by:
 - a. Concurring and undertaking suggested corrective actions
 - b. Concurring and suggesting alternate corrective actions
 - c. Providing additional information to address the finding

Failure to do so may lead to a de-obligation of funds. However, upon receipt of the Notice of De-obligation, the Subrecipient has thirty (30) days to submit a formal letter of appeal. The agency must:

- 1. Submit the appeal on a formal letterhead, addressed to the NSD Director.
- 2. The letter of appeal must be a minimum of 300 words, detailing an explanation and must include an attached budget of proposed spending.

Recordkeeping Requirements

Financial records, supporting documents, statistical records, and all other records pertinent to an award shall be retained for a period of five years from the date of submission of the final expenditure report or, for awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, as authorized by HUD.