

Bid Evaluation and Contract Awards

1. Supplier Qualifications

Basic City practice is to purchase from suppliers who have adequate management and service capabilities, ability to provide materials which consistently meet City requirements, and be otherwise qualified and eligible to receive an award under applicable laws and regulations.

2. Local Supplier

Consideration of local service and local stocks may be given to local suppliers when evaluating bids. This consideration will be commensurate with the economic benefits to the City when making such purchases and applicable laws and regulations. When the total of all cost factors for any or all bids are equal, the City may select the equipment, materials, supplies or services produced in Corpus Christi or offered by Corpus Christi firms.

3. Identical Bids

When two or more responsible bidders submit the lowest and best bids, and these bids are identical in both amount and nature, the City shall enter into a contract with only one of the responsible bidders and reject all other bids. The one bidder shall be selected by casting of lots. It should be noted that this does not prohibit multiple or progressive awards if specified in the bid invitation.

4. Evaluation Factors

a. Lowest Responsible Bid:

The City will award purchase orders and contracts to the Lowest Responsible Bidder. In determining the Lowest Responsible Bidder, the City may take into consideration the quality of the product, the adaptability to the particular use required, and the ability, capacity, experience, efficiency and integrity of the bidders as well as their financial responsibility.

b. Partial Awards:

Unless the bidder specifies otherwise in his bid, Purchasing may award the contract for any item or group of items shown on the bid invitation.

c. Reservations:

The City expressly reserves the right to:

- (1) Waive any defect, irregularity or informality in any bid or bidding procedure;
- (2) Reject or cancel any or all bids;
- (3) Reissue a bid invitation;
- (4) Extend the bid closing time and date;
- (5) Procure any item by other means;
- (6) Increase or decrease the quantity specified in the Bid Invitation, unless the Bidder specifies otherwise;
- (7) Consider and accept an alternate bid, as provided herein, when most advantageous.

5. Changes

Any changes to bid invitations or requests for proposals will be made by an addendum.