01 35 00 SPECIAL PROCEDURES

1. GENERAL
   * 1. The “Construction Sequence” paragraph below is optional.
   1. CONSTRUCTION SEQUENCE
      1. Perform the Work as required to complete the entire Project within the Contract Times and in the sequence stipulated below:
      2. Include factors here. Revise for each project.
         1. **List as necessary.**
      3. Work shall be completed within the specified time for these items:
      4. Revise for each project.

| Description | Time |
| --- | --- |
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* + 1. Consider the sequences, duration limitations, and governing factors outlined in this Section to prepare the schedule for the Work.
    2. Perform the Work not specifically described in this Section as required to complete the entire Project within the Contract Times.
  1. PLAN OF ACTION
     1. Submit a written plan of action for approval for shutting down essential services. These include:
        1. Electrical power,
        2. Control power,
        3. Pipelines or wastewater systems,
        4. Communications equipment, and
        5. Other designated functions.
     2. Describe the following in the plan of action:
        1. Scheduled dates for construction;
        2. Work to be performed;
        3. Utilities, piping, or services affected;
        4. Length of time the service or utility will be disturbed;
        5. Procedures to be used to carry out the Work;
        6. Plan of Action to handle emergencies;
        7. List of manpower, equipment, and ancillary supplies;
        8. Backups for key pieces of equipment and key personnel;
        9. Contingency plan that will be used if the original schedule cannot be met; and
     3. Submit plan 2 weeks **[1 month]** prior to beginning the Work.
  2. CRITICAL OPERATIONS
     1. The Owner has identified critical operations that must not be out of service longer than the designated maximum time out of service and/or must be performed only during the designated times. These have been identified in the table below:
     2. Revise for each project.

| Critical Operation | Max. Time  Out of Operation | Hours Operation  can be Shut Down | Liquidated  Damages  ($ per hour) |
| --- | --- | --- | --- |
|  |  |  |  |
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|  |  |  |  |

* + 1. Submit a written plan of action per Paragraph 1.02 for approval for critical operations.
    2. Work affecting critical operations is to be performed on a 24-hour a day basis until Owner’s normal operations have been restored.
    3. Provide additional manpower and equipment as required to complete the Work affecting critical operations within the allotted time.
    4. Liquidated damages will be assessed if Work on critical operations is not completed within the time indicated.
       1. These items are critical to the **[for operation of the existing distribution system]** **[other description of critical nature of operations]***.*
       2. Loss of **[operation of the existing distribution system]** **[other description of critical nature of operations]** can subject the Owner to loss of revenue, additional operations cost, and fines from regulatory agencies.
       3. Liquidated damages have been established for each critical operation.
    5. Designated Critical Operations are described in more detail as follows:
       1. Critical Operation 1 - **[Title from Table Above]**:
          1. **[Provide detailed description of Critical Operation 1.]**
       2. Critical Operation 2 - **[Title from Table Above]**:
          1. **[Provide detailed description of Critical Operation 2.]**
       3. Critical Operation 3 - **[Title from Table Above]**:
          1. **[Provide detailed description of Critical Operation 3.]**
  1. OWNER ASSISTANCE
     1. Revise for each project. Describe those actions to be provided by the Owner and those Owner operations that are to be conducted by the Contractor. See the example below and delete or modify as appropriate
     2. The Owner will assist the Contractor in draining the existing pipelines as much as possible through existing blow-off valves. The Contractor will be responsible for providing dewatering pumps, etc. required to completely dewater the facilities and handle any leakage past closed valves, gates or adjacent structures.

1. PRODUCTS (NOT USED)
2. EXECUTION (NOT USED)

END OF SECTION