

City of Corpus Christi

Downtown/Uptown Sidewalk Café & Streetscape Amenities

Application for **Use Privilege Agreement (UPA)**

*Pursuant to Corpus Christi Unified Development Code Section 6.13.1 Streetscape Zone Standards Permission to Use City Sidewalk. **The Assistant City Manager of Development Services is authorized to approve Use Privilege Agreements** for streetscape zone and pedestrian amenities such as sidewalk cafes, awnings, outdoor displays and sales, street furniture, landscaping, art, planters, lighting, and any other uses or installations that the Assistant City Manager deems appropriate for the Streetscape Zone (Ordinance 029334, 12/13/2011).*

Pursuant to Corpus Christi Unified Development Code Section 6.11.3, the establishment of awnings, arcades, marquees, and streetscape furniture (i.e. public, not privately-owned furniture) within the Uptown-Downtown MUS Special Overlay District boundary shall be permitted under a Use Privilege Agreement with the City; however, the annual Use Privilege Agreement Fee for awnings, arcades, porticos marquees and streetscape furniture provided and located within the boundaries of this District shall be waived.

Application Fee. As of September 14, 2018 there is no application fee established for this application.

This application outlines the information necessary for obtaining a **Use Privilege Agreement** for Downtown Corpus Christi streetscape zone and pedestrian amenities.

Check:	Item:	Type:	Description:	Development Services Review Time:
<input type="radio"/>	UPA	Permanent	Permanent amenities (ie. Awnings, lighting, etc.)	14 Business Days after application deemed complete
<input type="radio"/>	UPA	Temporary	Non-Permanent/temporary amenities (ie. sidewalk café tables and chairs, etc.)	

Applicant Information:

Project /Business Name:

Applicant Email:

Applicant Phone(s):

Project Applicant:

Project Address:

Hours of Operation:

Property Tax ID:

Occupancy Type:

Adjacent Property Owner Information:**Name or Business Name:****Phone & Email:****Address:****Name or Business Name:****Phone & Email:****Address:****Check Streetscape Amenity Applicant is Requesting:**

Item	Quantity	Item	Quantity	Item	Quantity
<input type="radio"/> Art		<input type="radio"/> Planter(s)		<input type="radio"/> Lighting	
<input type="radio"/> Awning (below 44" wide)		<input type="radio"/> Landscaping		<input type="radio"/> Outdoor Display & Sales	
<input type="radio"/> Street Furniture		<input type="radio"/> Sidewalk Café			
<input type="radio"/> Other:					

Application Requirements

Additional Submittal Requirements:

- ☐ 1) Provide a site plan drawing & profile each on 8.5x11 inch paper (see example provided) with the following:
 - a. Proposed amenities showing dimensions and distances from right-of-way (face of the curb) or property line, and depths and elevations.
 - b. Potential conflicts with public infrastructure or zones (i.e. fire hydrants, trees, light poles, bus stops, loading zones, ADA parking spaces, driveways).
 - c. A “clear zone,” “pedestrian zone,” or “throughway zone” showing an unobstructed pedestrian path of at least five feet.
 - d. Adjacent street names.
 - e. If applicable, location and elevation of proposed temporary fencing and gates with dimensions of the exit path and gate opening.
 - f. Include any required ADA accommodations.
- ☐ 2) Copy of Deed Record for the property, showing ownership.
- ☐ 3) Letter of Permission from Building Property Owner (*If Different from Applicant*).

Exit Path:

The applicant must maintain a clear path out of the building. The exit path shall be a minimum of 44 inches and there shall be no chairs, tables, or other obstructions located in this exit path. If a gate is installed on a sidewalk café fence, it must remain open during the business operating hours.

Responsibilities of Sidewalk Café Operator:

Businesses operating a sidewalk café will be responsible for the collection of all trash or refuse of any kind that is generated from the operation of the business. Any damage that is made to the sidewalk must be completely repaired following the expiration of the UPA or discontinuance of the sidewalk café or amenity. In case of an emergency event in which items need to be removed from the sidewalk café, all items left on the sidewalk by the establishment must be removable within a 24-hour period.

Upon review and approval of this application, a Use Privilege Agreement will be created and will require the signature of the applicant prior to the installation of the amenities

Signature of Applicant:**Date:**

Received By [Name]: _____

Date Received by City: _____

Contact Information:

Development Services, Land Development Division
2406 Leopard St., 1st Fl.
(361) 826-3240

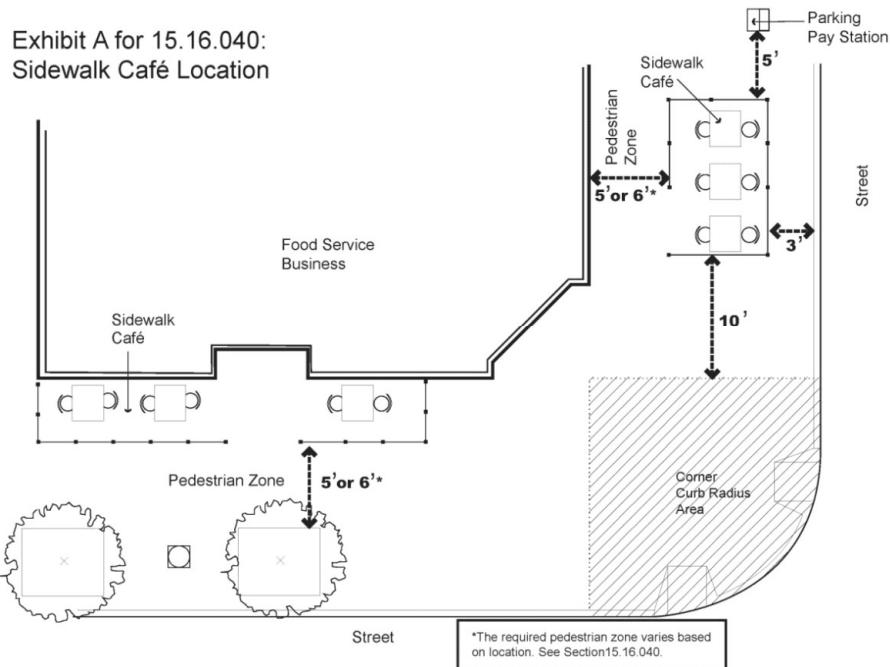
Example Site Plan & Profile.

The drawings below are examples only. You must draw your site plan by hand or use a computer graphics or drafting program. Remember the site plan must be scale. Check your work for accuracy before submitting.

Using your property's tax lot number, you may look up the County Tax Assessor's Map that includes your lot. Assessor's maps are regularly updated maps drawn to scale and based on the latest recorded surveys and plats of the area, and they will usually include lot dimensions for all sides of your property. The lot dimension information found on the Assessor's map should allow you to correctly draw the property dimensions on your site plan, but it does not show the location of buildings, driveways, etc. You may then locate property corner pins.

Using the property boundary location and dimension information, you must next determine the location of existing buildings, streets, driveways, trees, and other site features in relation to the property boundaries. Measure the distance from these site features to the surrounding property lines. You can do this either with a tape measure, or you can use Google Earth's measuring tool.

Site Plan:



Profile:

