

**CANDIDATE CALENDAR  
CITY OF CORPUS CHRISTI  
NOVEMBER 5, 2024 GENERAL ELECTION  
(Dates are subject to change)**

- Tue., January 16<sup>1</sup> Semi-Annual campaign report due for July 1, 2023 thru December 31, 2023. Applies to candidates, officeholders, and specific-purpose political committees.
- Mon., June 17<sup>2</sup> Candidate packet available online and on paper from the City Secretary's Office.
- Mon., July 15<sup>3</sup> Deadline for filing semi-annual report of campaign contributions ([Form C/OH – Candidate/Officeholder Campaign Finance Report](#)) with the City Secretary. *Form must be submitted on paper with an original signature no later than 5:00 p.m.*
- Mon., July 22<sup>4, 5, 18</sup> First day a candidate may file an application for a place on the ballot. *Form must be submitted to the City Secretary's Office with the filing fee or petition in person or via mail with an original signature no later than 5:00 p.m.*  
  
**Deadline:** *No later than 3 days after filing for office, a candidate must complete the annual and supplemental report of financial information. See additional instructions below at #18.*
- Tue., August 13<sup>6</sup> City Council Meeting to order a general/special election.
- Mon., August 19<sup>4, 5, 18</sup> Last day a candidate may file an application for a place on the ballot. *Form must be submitted to the City Secretary's Office with the filing fee or petition in person or via mail with an original signature no later than 5:00 p.m.*  
  
**Deadline:** *No later than 3 days after filing for office, a candidate must complete the annual and supplemental report of financial information. See additional instructions below at #18.*
- Mon., August 26<sup>7</sup> Drawing for order of names on the ballot. The City Secretary will conduct the drawing at 2:00 pm in the Council Chambers at 1201 Leopard Street.
- Mon., August 26<sup>8</sup> Deadline for candidate to withdraw their name from the ballot. *The form to withdraw must be brought to the City Secretary's Office with an original signature no later than 5:00 p.m. If the form is emailed, mailed or faxed, it must be notarized before sending.*
- Mon., September 9<sup>10</sup> Deadline for candidate to file the Personal Financial Statement (PFS) required by state statute, with the City Secretary. (PFS for local filers available at [https://www.ethics.state.tx.us/data/forms/pfs/e\\_pfs24-LOCAL.pdf](https://www.ethics.state.tx.us/data/forms/pfs/e_pfs24-LOCAL.pdf)). *Form must be submitted on paper with an original signature no later than 5:00 p.m.*
- Thur., Sept. 12<sup>9</sup> Candidate Orientation (candidate optional attendance): 6:00 p.m. - 8:00 p.m. in the 6<sup>th</sup> Floor Conference Room, City Hall, 1201 Leopard St.
- Mon., October 7<sup>3</sup> Deadline for filing with the City Secretary the first statement of campaign contributions and expenditures (30<sup>th</sup> day report) ([Form C/OH – Candidate/Officeholder Campaign Finance Report](#)) with the City Secretary. *Form must be submitted on paper with an original signature no later than 5:00 p.m.*
- Mon., October 21<sup>11</sup> First day of Early Voting by personal appearance.

- Fri., October 25<sup>12</sup> Last day to apply for a ballot by mail. See [Nueces County website](#) for details.
- Mon., October 28<sup>3</sup> Deadline for filing with the City Secretary the second statement of campaign contributions and expenditures (8<sup>th</sup> day report) ([Form C/OH – Candidate/Officeholder Campaign Finance Report](#)) with the City Secretary. *Form must be submitted on paper with an original signature no later than 5:00 p.m.*
- Fri., November 1<sup>11</sup> Last day of early voting by personal appearance.
- Tue., November 5 **ELECTION DAY, polls open 7 a.m.-7 p.m.** By 7pm, last day to receive ballot by mail if carrier envelope is NOT postmarked. See [Nueces County website](#) for details.
- Tue., November 19<sup>13, 15</sup> Canvass of the election will occur during the regular City Council Meeting (candidate attendance optional). If a runoff election is required, it will be called at this meeting.
- Fri., November 22<sup>14</sup> Deadline for runoff candidates to withdraw from the runoff election. *The form to withdraw must be received by the City Secretary’s Office with an original signature (not electronic) no later than 5:00 p.m. If the form is emailed, mailed or faxed, it must be notarized before sending.*
- Mon., December 2<sup>17</sup> First day of Runoff Early Voting by personal appearance.
- Fri., December 6<sup>3</sup> Runoff Candidates Only: Deadline for filing with the City Secretary the second statement of campaign contributions and expenditures (8<sup>th</sup> day report) ([Form C/OH – Candidate/Officeholder Campaign Finance Report](#)) with the City Secretary. *Form must be submitted on paper with an original signature no later than 5:00 p.m.*
- Tue., December 10<sup>16</sup> Inauguration Day (if runoff election is **not** required).
- Tue., December 10<sup>17</sup> Last day of Runoff Early Voting by personal appearance.
- Sat., December 14<sup>17</sup> **Runoff Election Day, polls open 7 a.m.-7 p.m.** By 7 p.m., last day to receive ballot by mail if carrier envelope is NOT postmarked. See [Nueces County website](#) for details.
- Mon., December 23<sup>13</sup> Canvass Meeting for Runoff election, 10:00am, Council Chambers, 1201 Leopard St. (candidate attendance optional).
- Tue., January 14, 2025<sup>16</sup> Inauguration Day (if runoff election **is** required).

## References

1. Candidate shall file semiannual report not later than January 15. Tex. Election Code § 254.063(a) and (c). Officeholder shall file semiannual report not later than January 15. Tex. Election Code § 254.093(a) and (c). Since January 15, 2024 is a holiday, the deadline moves to January 16, 2024. Tex. Election Code § 1.006(a).
2. The City Secretary’s Office shall make printed forms for the purpose of filing such forms. Tex. Election Code § 1.010 and Title 15.
3. Candidate shall file semiannual report not later than July 15. Tex. Election Code § 254.063(a) and (b). Officeholder shall file semiannual report not later than July 15. Tex. Election Code § 254.093(a) and (b). The deadline for filing with the City Secretary the first statement of campaign contributions and

expenditures falls on October 6, 2024. Because October 6 falls on a Sunday, the deadline moves to Monday, October 7, 2024.

4. The first day a candidate may file an application for a place on the ballot is July 20, 2024. July 20 falls on a Saturday. The Texas Secretary of State has confirmed that “regular business hours” prevails. Thus, the City of Corpus Christi’s next regular business day on which a candidate may file an application for a place on the ballot in person is Monday, July 22, 2024. Tex. Election Code § 143.004 and § 143.007. The application must include payment of the \$100 filing fee or a petition signed by registered voters as outlined in the City Charter Article II, § 2.
5. Candidate must have filed “Form CTA–Appointment of Campaign Treasurer by a Candidate” with the City Secretary’s Office prior to filing an application for a place on the ballot. Tex. Election Code § 252.001. “If you plan to run for a public office in Texas (except for a federal office), you must file an Appointment of a Campaign Treasurer by a Candidate (form CTA) with the proper filing authority before you become a candidate, even if you do not intend to accept campaign contributions or make campaign expenditures.” [Texas Ethics Commission Campaign Finance Guide for Candidates and Officeholders who File with Local Filing Authorities.](#)
6. Monday, August 19, 2024 is the statutory deadline to order a General or Special Election. Tex. Election Code § 3.005. The last City Council meeting prior to this deadline is August 13, 2024.
7. No statutory time is mandated, as drawing for general or special elections may be conducted at any time after the filing deadline, but the City Secretary must post notice of the drawing 72 hours immediately preceding the scheduled time of the drawing. Tex. Election Code § 52.094.
8. Candidate's name shall be omitted from ballot if there is a timely withdrawal before 5:00 p.m. of 71st day before Election Day. Tex. Election Code § 145.092(f), 145.094(a)(4). A candidate may not withdraw after 5:00 p.m. of the 71st day before Election Day. Tex. Election Code § 145.092(f).
9. The Candidate Orientation is led by the City Secretary, City Attorney, and City Manager, covering a variety of topics including an overview of city government, time commitments of being on Council, legal issues, parliamentary procedures, and much more. Attendance is encouraged but not required.
10. Candidates for City Council are required to file the Personal Financial Statement (PFS) as required by Local Government Code Chapter § 145.004(c)(1) no later than the 20<sup>th</sup> day after the application filing deadline. Incumbent candidates who filed the PFS with the City Secretary in April are not required to submit a duplicate report. Local Government Code § 145.006. The 20<sup>th</sup> day is Sunday, September 8, 2024 so the deadline moves to the next business day, Monday, September 9, 2024.
11. For an election held on the uniform election date in November, the period for early voting by personal appearance would begin on the 17th day before Election Day, or the next business day (being Monday, October 21, 2024). Early voting continues through the fourth day before Election Day (being November 1, 2024). Tex. Election Code § 85.001.
12. Application must be received, not postmarked before the close of regular business in the early voting clerk's office or 12:00 noon, whichever is later, on the 11th day before Election Day (being 5:00 p.m. Friday, October 25, 2024). Tex. Election Code § 84.007(c). An application is considered to be submitted at the time of its receipt by the early voting clerk. Texas Election Code, Sec. 84.007(d). For an application for ballot by mail submitted by fax or email to be effective, the application also must be submitted by mail and received by the early voting clerk not later than the fourth business day after transmission by fax or email. Tex. Election Code § 84.007(b-1).
13. Canvass must be held between the third and fourteenth day after Election Day, which is between

November 11 and November 22, 2024. Tex. Election Code § 67.003(c).

14. A candidate may not withdraw after 5:00 p.m. of the third day after the final canvass for the main election. Tex. Election Code § 145.092(d). “If a runoff candidate withdraws, the remaining candidate is considered to be elected and the runoff election for that office is not held.” Tex. Election Code § 145.095.
15. City Charter Article II, § 3 outlines when a runoff election is necessary and how the candidates are determined. Not later than the fifth day after the date the final canvass of the main election is completed, the authority responsible for ordering the main election shall order the runoff election. Tex. Election Code § 2.024.
16. All council members shall take office at the first council meeting after the votes are canvassed from the regular election. However, in the event a runoff election is required for any office, all council members shall take office at the first council meeting after the votes are canvassed from the runoff election. City Charter Article II, 2 § 1(c).
17. The time period for Runoff Early Voting follows the same pattern for a uniform election date. For an election held on the uniform election date in November, the period for early voting by personal appearance would begin on the 17th day before Election Day, or the next business day. Due to Thanksgiving, the next business day is Monday, December 2, 2024. Tex. Election Code § 2.025 (e)(2)(B). Early voting continues through the fourth day before Election Day, which is Tuesday, December 10, 2024. Tex. Election Code § 85.001. Per Tex. Election Code § 2.025(a) and (e), a runoff election shall be held on a Saturday designated by the Secretary of State. This year’s runoff election date is set as Saturday, December 14, 2024.
18. Candidates for City Council are required to file an annual report of financial information, covering January 1 through December 31 of the previous year, within 3 days of filing for office. If filing for office after June 30, they will also file a supplemental report of information. If any incumbent candidate has previously filed a report for the appropriate period(s), that report shall satisfy this section. City Code Sec. 2-343.

*Instructions: The annual report covers the period Jan. 1, 2023, to Dec. 31, 2023 (on form, select third button under Report Type, Candidate’s Report for Year Ending December 31, 2023). The supplemental report covers the period Jan. 1, 2024 to June 30, 2024 (on form, select second button under Report Type, Supplemental Report for Six Months Ending June 30, 2024). Both of these should be marked as New Filing under the section Ethics Report Filing. Amended filing is only selected if a New Filing has been submitted and a corrected/updated filing is being submitted. The report and additional instructions are available at <https://www.cctexas.com/departments/city-secretary/ethics-filings>.*