

**RETIRED AND SENIOR VOLUNTEER PROGRAM ADVISORY COMMITTEE**

**DUTIES:** To advise City Council, City Manager, and Parks Department Staff regarding the Retired and Senior Volunteer Program (“RSVP”) including but not limited to volunteer recruitment strategies; provide support in recruitment of volunteers and volunteer stations; serve as community advocates and liaisons; assist in development of non-federal resources to include fundraising; advise on programming for impact; advise on how to measure trends and impact of trends in the community; assist with development and implementation of program evaluations and surveys; conduct an annual assessment of the program by surveying program volunteers; bi-annually assess project accomplishments and impact; and attend special events and activities related to Retired and Senior Volunteer Program.

**COMPOSITION:** The committee shall consist of seven (7) members and must express an interest in the issues of older adults and have knowledge of the capabilities of older adults. The committee shall be composed of the following: 1 –RSVP Volunteer (active volunteer/ one (1) hour per month at a registered RSVP Volunteer Station), 1 – RSVP Volunteer Workstation representative (executive, director or similar leadership position at a non-profit agency that operates a RSVP Volunteer Station), and 5 – At Large. **In the initial appointment, four (4) members shall serve a two-year term and three (3) members shall serve a one-year term, as determined by a drawing to be conducted at the initial committee meeting. Thereafter, all terms shall be two (2) years.**

**CREATION & AUTHORITY:** Ordinance No. 027916.

**MEETS:** First Thursday of every month at 10:00 a.m., 6<sup>th</sup> Floor Conference Room, City Hall.

**MEMBERS, TERMS, AND EXPIRATION TERMS:** Two-year staggered terms.

<u>MEMBERS</u>	<u>TERM</u>	<u>ORIGINAL APPTD. DATE</u>
Donna Anne Kinney (RSVP Volunteer)	6-16-13	4-12-11
Margaret A. Ramsey (RSVP Vol. Station)	6-16-12	6-16-09
Jennifer Larivey (At Large)	6-16-12	2-22-11
Arthur Carrillo (At Large)	6-16-13	2-22-11
Ruby Cantu (At Large)	6-16-13	1-10-12
Mildred McDonel (At Large)	6-16-13	6-16-09
Vacant (At Large)	6-16-14	

**DEPARTMENT:** Becky Perrin, Program Services Supt., Park and Recreation Department