



Checklist

Appropriate Approvals & Permits

Building

12 inspections (all may not be required)

Electrical

7 inspections (all may not be required)



Plumbing

13 inspections (all may not be required)

Mechanical

3 inspections (all may not be required)

Fire

Health

Vector

Zoning

Development Engineering

Project Manager Name: _____

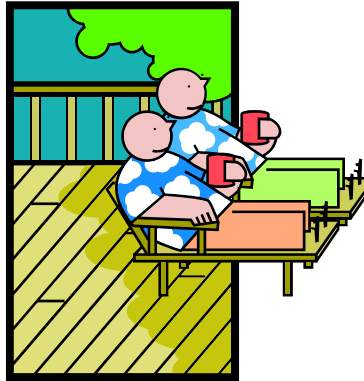
Contact: _____

Phone _____ Email _____

Appointment Date: _____

Project Number _____

*You'll Be Enjoying
Your Project In No Time!*



Development Services Dept
Frost Bank Building, 1st Floor
2406 Leopard St.
Corpus Christi, TX 78408

Phone: 361-826-3240
Fax: 361-826-4375
E-mail: OpenForBusiness@cctexas.com

Scheduling an Inspection

Development Services
Department



City of Corpus Christi

City of Corpus Christi

*Helping Build OUR Community
By Providing The Best Service
Possible*

(361) 826-3240

Scheduling an Inspection

Congratulations!

You are ready to begin scheduling the inspections for your project.

The City has several options for scheduling an inspection.

1. Inspections can be scheduled via email to:

InspectionRequests@cctexas.com

2. Inspections may be scheduled using our automated system by calling (361) 885-7958

(You must know the 3-digit inspection code to schedule the inspection.)

3. By fax to (361) 826-4375

4. Online by visiting

<https://click2gov.cctexas.com/Click2GovBP/index.jsp>

5. Call our office at (361) 826-3240.

Since we often have heavy walk-in traffic at times, we ask you use this as your last available option.

While it may seem confusing, we're here to help make your project a success.



We're here to take the guess work out of your project!

What is Required?

In general, you will need to be able to provide your project number. In addition, you will need to determine whether an inspection is required or not. For example, a retaining wall inspection may not be required if you are not building one on your site.

A project manager can provide all of the required inspections as well as help you identify which ones you will need to get your project to a certificate of occupancy or completion.

What to Expect

Once you submit your inspection request using any of the 5 methods described at the left, an inspection will typically be done within the next business day. If weather or other situation arises and we are not able to make it to you within 24 hours, an inspector will contact you and inform you to re-schedule.

How Much Does It Cost?

Permits fees include the inspection costs associated with the permit. If work is started without a permit, an administrative penalty fee will be assessed. In certain circumstances, continued inspection of items noted as deficient will result in a re-inspection fee.



***Let's Get Building
Corpus Christi!***

City of Corpus Christi

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