



# Checklist

## General Questions:

- Is this in an existing space, like a retail center?
- Is this in a stand alone building?

## Appropriate Approvals & Permits

- Building
- Electrical
- Engineering (if required)
- Health
- Vector
- Plumbing/Mechanical
- Backflow
- Fire
- Zoning



## Cost

- Based on valuation and square footage. Permits costs start at \$76.88.

## Notes:

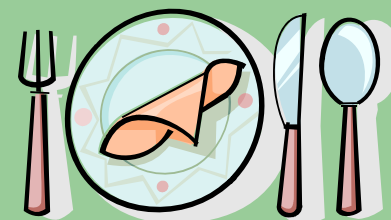
- Appointment Time: \_\_\_\_\_
- Estimated Review Time: \_\_\_\_\_
- Project Approval is ready on: \_\_\_\_\_
- Project Manager Name: \_\_\_\_\_
- Phone/Email: \_\_\_\_\_

*You'll Be Enjoying  
Your New Business in No Time!*



# Opening a New Restaurant

**Development Services  
Department**



Development Services Dept  
Frost Bank Building, 1st Floor  
2406 Leopard St.  
Corpus Christi, TX 78408  
Phone: 361-826-3240  
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**City of Corpus Christi**

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*Helping Build OUR Community  
By Providing The Best Service  
Possible*

(361) 826-3240

# Opening a New Restaurant

## Congratulations!

You have taken a big step in becoming a small business owner. The site you select will be one of the major factors of your success.

Before you get started, there are some important items to consider such as:

- What Approvals or Permits are Required?
- Did my proposed location house a restaurant in the past? If not, is a restaurant even allowed at this location?
- How much parking is required?
- Will I require handicapped accessibility in the restaurant?
- What are the requirements for landscaping and screening of my dumpster area?



***We're here to take the guess work out of your project!***

While it may seem confusing, we're here to help make your project a success.

## What is Required?

Depending on the site you have selected for your business, you may require a wide variety of approvals before you can open the doors for business. If the location you have selected has always been a restaurant, at a minimum, it will require a new certificate of occupancy. If the site is a new stand alone building, there are a wider array of approvals that will be required. Our project management staff can make sure you have selected an appropriate location, understand all of the approvals required, and if something is not clear, we will work to help clarify any questions that remain.

## What to Expect

If you are seeking general information, one of our early assistance staff will discuss your proposed location, parking, screening, etc You can then call us when you are ready to proceed with your project.

If you are ready to go, one of our project managers will assist in getting the necessary approvals to get your project off and running. Depending on the complexity, the turnaround time may be same day to as much as 21 days for review. Typically, sites that have always been restaurants will only require a new Certificate of Occupancy which will generate 9 inspections by the City to ensure the site is in up to code for operation. New establishments will need to submit for plan review through the submission of professionally prepared plans. Our project management staff can help navigate any unfamiliar terms or questions you may have.

## How Much Does It Cost?

Permits costs start at \$76.88. Prices will vary depending on the project type, scope, complexity, etc. A project manager can provide you with an estimated fees list to help you plan your project



***Let's Get Building  
Corpus Christi!***

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