



# Checklist

## Detailed Project Scope

- Electrical Details
- Building Details
- Engineering Details
- Windstorm Requirements
- Flood Zone
- Velocity Zone



## Appropriate Approvals & Permits

- Building
- Electrical
- Plumbing
- Mechanical
- Engineering (if required)

## Cost

- \$75 per permit + technology fee and up

## Notes:

- Appointment Time: \_\_\_\_\_
- Estimated Review Time: \_\_\_\_\_
- Project Approval is ready on: \_\_\_\_\_
- Project Manager Name: \_\_\_\_\_
- Phone/Email: \_\_\_\_\_

*We'll help get your project off to a successful start!*



# Residential Remodeling and Addition Projects

**Development Services Department**



Development Services Dept  
 Frost Bank Building, 1st Floor  
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**City of Corpus Christi**

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*Helping Build OUR Community  
By Providing The Best Service  
Possible*

(361) 826-3240

## Residential Remodeling and Additions

Congratulations!

You have taken a big step in making improvements to your home. By now, you may have researched materials, colors, and sizes, or even employed a professional engineer or architect to help you manage your project.

Before you get started, there are some important items to consider such as:

- What Approvals or Permits are Required?
- Where will the remodel impact my current zoning? Is it allowed in my zone?
- Will you require engineered drawing or specifications?
- Will the material you select impact your monthly storm water fee?



***We're here to take the guess work out of your project!***

While it may seem confusing, we're here to help make your project a success.

### What is Required?

A general site plan is required showing the location of the proposed remodel or addition in relation to the other structures on your lot. For example, the site plan will show the location of your house, garage, storage shed, etc. A floor plan depicting the proposed addition or remodel is also required.

A detailed project scope will be required to determine whether engineered drawings, windstorm, flood approvals, etc.. are required.

In general, a building permit is required and if your project will have electrical lighting, then an electrical permit will be required as well; same applies to plumbing, mechanical, and backflow.

Depending on complexity, your remodel may trigger drainage, wind, or flood requirements. Our project managers will discuss this in detail with you.

### What to Expect

If you are seeking general information, one of our early assistance staff will discuss your lot configuration, permitting, and drainage needs. You can then call us when you are ready to proceed with your project.

If you are ready to go, one of our project managers will assist in getting the necessary approvals to get your project off and running. This may entail dropping off a set of plans for our review and depending on the complexity, a 24-48 hour turnaround time. You may schedule an appointment or simply walk in to our office and ask to speak to an Over the Counter Project Manager.

### How Much Does It Cost?

Permits costs start at \$76.88. Prices will vary depending on the project type, scope, complexity, etc. A project manager can provide you with an estimated fees list to help you plan your project



***Let's Get Building  
Corpus Christi!***

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